

Winnacunnet Cooperative School District

School Board Budget #2 Work Session Minutes

2018 – 2019 Winnacunnet Budget

Principal's Conference Room

Friday, November 3, 2017

5:30 p.m.

- Board Members:** Henry Marsh: Chair (N. Hampton), Leslie Lafond: Vice-chair (Hampton), Fran Henderson (Seabrook), David Gandt (Hampton Falls), and Catherine Antonio - (At Large).
- Administration:** Dr. Ronna Cadarette, Assistant Superintendent, Matt Ferreira; Business Administrator, and Bill McGowan; Principal.
- Other:** Caroline Arekalian; Director Special Services excused herself at 6:07.
- Absent:** Dr. Robert Sullivan, Superintendent.

Henry Marsh opened the Budget # 2 Work Session at 5:30 p.m.

2018-2019 Budget Work Session

The Board reviewed the 2018-2019 proposed budget line by line.

Page 20-21 – 7120012-105 – Salaries – ED Associates/Aides/Monitors \$355,163

Caroline Arekalian, Director Special Services informed that the IEP's, hours, and the number of students to be serviced determine the number of Education Associates that are needed.

The Board agreed with 7120012-105 – Salaries – ED Associates/Aides/Monitors \$355,163

Matt Ferreira informed that (Page 26 – 7120012-331 Professional Services) was reduced by \$10,000, and that a new special education transportation contract was signed with Durham Bus Company. (Page 200 7272212-516 Transportation – Spec NEEDS).

Caroline Arekalian; Director Special Services excused herself at 6:07.

Page 102 - 7221009 Improvement of Instruction

Page 103 – 7221009-102 Salary-Directors/MGRS – \$275,377

The Board agreed to table 7221009-102 Salary-Directors/MGRS for \$275,377

Page 104 – 7221009-125 Salary – Curriculum/Professional Development – \$20,000

The Board agreed with level funding 7221009-125 Salary – Curriculum/Professional Development – \$20,000

Page 105 – 7221009- 240 Tuition Reimbursement – \$25,000

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The Board agreed with 7221009- 240 Tuition Reimbursement – \$25,000

Page 106 – 7221009 – 322 Workshops/Seminars – \$20,000

The Board agreed with 7221009 – 322 Workshops/Seminars – \$20,000

Page 107 – 7221009-336 - Professional Development – SESPA – \$1,200

The Board agreed with 7221009-336 - Professional Development – SESPA – \$1,200

Page 108 – 7221009-641 Books/Print Media – \$500

The Board agreed with 7221009-641 Books/Print Media – \$500

Page109 – 7222042 Educational Media

Page 110 – 7222042-103 Salaries – Certified Staff \$80,864

The Board agreed with 7222042-103 Salaries – Certified Staff \$80,864

Page 111 – 7222042 – 115 Salary-Library Facilitator \$42,098

The Board agreed with 7222042 – 115 Salary-Library Facilitator \$42,098

Page 112 – 7222042 – 430 Repair/Maintain Equipment - \$2,000

The Board agreed with 7222042 – 430 Repair/Maintain Equipment - \$2,000

Page 113 –7222042-610- Supplies - \$1,000

The Board agreed with 7222042-610- Supplies - \$1,000

Page 114 – 7222042-641 – Books/Print Media - \$16,000

The Board agreed to reduce 7222042-641 – Books/Print Media by \$1,000 to - \$15,000

Page 115 – 7222042-643 – Information Access Fees - \$21,043

The Board agreed with 7222042-643 – Information Access Fees - \$21,043

Page 116 – 7222042-739 – Equipment – \$2,500

The Board agreed with 7222042-739 – Equipment – \$2,500

Page 117 – 7222522 Information Technology

Page 118 -7222522-102 Salaries – Directors/MGRS \$85,680

The Board agreed with 7222522-102 Salaries – Directors/MGRS \$85,680

Page 119 – 7222522-109 Salaries – Technology \$184,199

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The Board agreed with 7222522-109 Salaries – Technology \$184,199

Page 120 – 7222522-322 Workshops/Seminars \$4,000

The Board agreed with 7222522-322 Workshops/Seminars \$4,000

Page 121 – 7222522-431 Repair/Maintain Computers - \$24,000

The Board agreed with 7222522-431 Repair/Maintain Computers - \$24,000

The Board requested to strike: Additionally, required to support a proposed IP based camera security system.

Page 122 –7222522-442 Lease – Equipment - \$8,265

The Board agreed with 7222522-442 Lease – Equipment - \$8,265

Page 123 – 7222522-612 Supplies-Computer - \$19,400

The Board agreed to reduce 7222522-612 Supplies-Computer - \$17,000

Page 124 --7222522-641 Books/print Media - \$1

The Board agreed with 7222522-641 Books/print Media - \$1

Page 125 – 7222522-643 Information Access Fees - \$56,600

The Board agreed with 7222522-643 Information Access Fees - \$56,600

Page 126 – 127 - 7222522-644 Software License/Support - \$98,357

The Board agreed to increase 7222522-644 Software License/Support by \$7,000 – to \$105,357

Page 127 – The Board agreed to increase Plato – self- paced teacher controlled student learning environments for night school.

Page 128 --7222522-650 Software - \$8,000

The Board agreed with 7222522-650 Software - \$8,000

Page 129 – 7222522-739 Technology Equipment - \$208,500

The Board agreed with 7222522-739 Technology Equipment - \$208,500

Page 130 -7229009 Support Services

Page 131 – 7229009 – 105 Salaries – ED Assocs./Aides/Monitors \$1

The Board 7229009 – 105 Salaries – ED Assocs./Aides/Monitors \$1

Page 132 – 7229009 –119 Salaries – Other \$13,500

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The Board 7229009 –119 Salaries – Other \$13,500

Page 133 – 7229009 – 338 School Resource Officers \$50,000

The Board agreed with 7229009 – 338 School Resource Officers \$50,000

Page 134 – 7231000 Board of Education

Page 135 – 7231000-117 Salaries – District Officers - \$30,214

The Board agreed to increase the Chair position by \$400, and reduce the remaining Board members by \$100 each for 7231000-117 Salaries – District Officers - \$30,214

Page 136 – 7231000-333 Legal \$10,000

The Board agreed with 7231000-333 Legal \$10,000

Page 137 – 7231000-334 Audit \$10,450

The Board agreed with 7231000-334 Audit \$10,450

Page 138 – 7231000-335 – Annual Meeting \$5,000

The Board agreed with 7231000-335 – Annual Meeting \$5,000

Page 139 – 7231000-434 - Postage \$1,000

The Board agreed with 7231000-434 - Postage \$1,000

Page 140 – 7231000-540 – Advertising - \$750

The Board agreed with 7231000-540 – Advertising - \$750

Page 141 – 7231000-580 - Travel Reimbursement - \$1

The Board agreed with 7231000-580 - Travel Reimbursement - \$1

Page 142 – 7231000-810 – Dues and Fees -\$4,940

The Board agreed with 7231000-810 – Dues and Fees -\$4,940

Page 143 – 7231000-890 - Other Expenses -\$3,500

The Board agreed with 7231000-890 - Other Expenses -\$3,500

Page 144 – 7232000 SAU Services

Page 145 – 7232000-311 – SAU Services - \$608,057

The Board agreed to plug in the new reduced number at the Budget Public Hearing.

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Page 146 – 7241031 School Administration

Page 147 – 7241031-110 Salaries – Administration- \$386,584

Motion: Henry Marsh moved to accept the Superintendents recommendation for a 3% increase (\$1,891). Motion passed 3-2-0. (Opposed David Gandt and Fran Henderson).

Page 148 – 7241031-102 – Salaries-Directors/MGR - \$65,711

The Board agreed with a 3% increase for 7241031-102 – Salaries-Directors/MGR - \$66,193

Page 149 – 7241031-110-Salaries – Clerical - \$210,611

The Board agreed with 7241031-110-Salaries – Clerical - \$210,611

Page 150 – 7241031-322 Workshops/Seminars - \$2,000

The Board agreed with 7241031-322 Workshops/Seminars - \$2,000

Page 151 – 7241031-430 Repair/Maintain Equipment - \$1

The Board agreed with 7241031-430 Repair/Maintain Equipment - \$1

Page 152 – 7241031-442 Rent/Lease Equipment - \$38,233

The Board agreed with 7241031-442 Rent/Lease Equipment - \$38,233

Page 153 – 7241031-531 Telephone \$31,896

The Board agreed with 7241031-531 Telephone \$31,896

Page 154 – 7241031-534 – Postage - \$15,000

The Board agreed with 7241031-534 – Postage - \$15,000

Page 155 – 7241031-580 – Travel Reimbursement \$5,000

The Board agreed with 7241031-580 – Travel Reimbursement \$5,000

Page 156 – 7241031-610 – Supplies - \$15,000

The Board agreed with 7241031-610 – Supplies - \$15,000

Page 157 – 7241031-810 – Dues and Fees \$24,055

The Board agreed with 7241031-810 – Dues and Fees \$24,055

Page 158 – 7241031-890 – Other Expenses –Graduation - \$10,000

The Board agreed with 7241031-890 – Other Expenses –Graduation - \$10,000

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Page 159 - Buildings 7262026

Page 160 – 7262026-102 Salary – Directors/Mgrs. \$75,804

The Board agreed with 7262026-102 Salary – Directors/Mgrs. \$75,804

Page 161 – 7262016-110 Salaries – Clerical \$38,953

The Board agreed with 7262016-110 Salaries – Clerical \$38,953

Page 162-163 – 7262026-111 Salaries – Facilities Staff \$752,233

The Board agreed to decrease 7262026-111 Salaries – Facilities Staff to \$730,139

The Board agreed to remove a seasonal grounds part-time position

Page 164 – 7262026-128 Salaries – Substitutes \$300

The Board agreed with 7262026-128 Salaries – Substitutes \$300

Page 165 – 7262026-130 Salaries – Overtime \$4,000

The Board agreed with 7262026-130 Salaries – Overtime \$4,000

Page 166 – 7262016-340 Consultants - \$30,000

The Board agreed to table and invite Karl Ingoldsby for additional information

Page 167 -7262026-411 Water - \$27,000

The Board agreed with 7262026-411 Water - \$27,000

Page 168 – 7262026-421 Trash Removal \$28,000

The Board agreed with 7262026-421 Trash Removal \$28,000

Page 169 – 7262026 -425 Pest Control \$4,500

The Board agreed with 7262026 -425 Pest Control \$4,500

Page 170 - 7262026-426 Fire Extinguisher \$1,701

The Board agreed with 7262026-426 Fire Extinguisher \$1,701

Page 171-173 - 7262026-432 Repair/Maintenance Service \$166,931

The Board agreed to reduce 7262026-432 Repair/Maintenance Service \$155,000

The Board agreed to a reduction of overall spending.

Page 174-175 - 7262026-438 Repair/Maintenance-Auditorium \$50,700

The Board agreed to reduce 7262026-438 Repair/Maintenance-Auditorium by \$25,700

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The Board agreed to move the Rigging Upgrade to school year 2020, proposed to push the installation of a new laser projector to spring 2017-2018 budget using unexpended funds, carpet upgrade to 2019-2020 and rigging upgrade to 2020-2021.

Page 176 – 7262026-520 – Insurance \$68,624

The Board agreed with 7262026-520 – Insurance \$68,624

Page 177 – 7262026 – 610 Supplies \$100,000

The Board agreed with 7262026 – 610 Supplies \$100,000

Page 178 – 7262026 – 622 Electricity - \$218,991

The Board agreed with 7262026 – 622 Electricity - \$218,991

Page 179 – 7262026 -624 Heating Fuels - \$115,320

The Board agreed with 7262026 -624 Heating Fuels - \$115,320

Page 180 – 7262026 – 720 Renovations - \$122,880

The Board agreed to reduce 7262026 – 720 Renovations - \$77,760

The Board agreed to reduce Emergency Exit alarms, Double Hardware, and lighting upgrades, cut renovating bathrooms from 8 to 4, put off the art display case until after the art renovation project, continue with the auditorium renovation, and continue with the library carpet.

Page 181 – 7262026 – 733 Furniture - \$27,500

The Board agreed with 7262026 – 733 Furniture - \$27,500

Page 182 – 7262026 – 739 Equipment - \$5,700

The Board agreed with 7262026 – 739 Equipment - \$5,700

Page 183 – 7262026 -896 Training \$9,550

The Board agreed with 7262026 -896 Training \$9,550

Page 184 Grounds 7263026

Page 185 - 7263026 - 422 Snow Removal \$77,000

The Board agreed with 7263026 - 422 Snow Removal \$77,000

Page 186 – 7263026 – 424 Lawn Mowing/Care \$1

The Board agreed with 7263026 – 424 Lawn Mowing/Care \$1

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Page 187 – 7263026 – 432 Grounds Repair-Athletic \$0

The Board agreed with 7263026 – 432 Grounds Repair-Athletic \$0

Page 188-189 – 7263026-433 Grounds Repair - \$150,790

The Board agreed with 7263026-433 Grounds Repair - \$150,790

Page 190 – 7263026-434 Parking Lot Maintenance \$31,000

The Board agreed with 7263026-434 Parking Lot Maintenance \$31,000

Page 191 – 7263026-739 Equipment \$7,650

The Board agreed with 7263026-739 Equipment \$7,650

Page 192 Vehicle Operation - 7265026

Page 193 – 7265026-436 Vehicle Expenses \$18,000

The Board agreed with 7265026-436 Vehicle Expenses \$18,000

Page 194 – 7265026-732 Vehicle Purchase/Lease \$15,937

The Board agreed with 7265026-732 Vehicle Purchase/Lease \$15,937

Page 195 Security Services 7266026

Page 196 -7266026 -119 Salaries –Other Non-School Events \$2,000

The Board agreed with 7266026 -119 Salaries –Other Non-School Events \$2,000

Page 197 – 7266026-122 Salaries – Security Personnel \$500

The Board agreed with 7266026-122 Salaries – Security Personnel \$500

Page 198 Student Transportation - 72720

Page 199 -7272109-515 Transportation – Contract \$542,170

The Board agreed with 7272109-515 Transportation – Contract \$542,170

Page 200-201 - 7272212-516 Transportation – SPEC. NEEDS \$167,972

The Board agreed with 7272212-516 Transportation – SPEC. NEEDS \$167,972

Page 202 – 7272460-517 Transportation-Athletics \$96,000

The Board agreed with 7272460-517 Transportation-Athletics \$96,000

Page 203 – 7272509-518 Transportation-Field Trips. \$12,500

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The Board agreed to revisit 7272509-518 Transportation-Field Trips. \$12,500

Page 204 – 7272909-519 Transportation – Other \$52,430

The Board agreed with 7272909-519 Transportation – Other \$52,430

Page 205 Debt Service -7511000

Page 206 – 7511000-910 Principal Payment \$1,460,000

The Board agreed with 7511000-910 Principal Payment \$1,460,000

Page 207 – 7512000-830 Interest Payment \$515,534

The Board agreed with 7512000-830 Interest Payment \$515,534

Page 208 Employee Benefits – 7290000

Page 209-211 – 7290000-211 Health Insurance \$2,582,752

The Board agreed with 7290000-211 Health Insurance \$2,582,752

Page 212 – 7290000-212 Dental Insurance \$91,032

The Board agreed with 7290000-212 Dental Insurance \$91,032

Page 213 – 7290000-213 Life Insurance \$14,318

The Board agreed with 7290000-213 Life Insurance \$14,318

Page 214 – 7290000-214 L.T.D. Insurance \$43,724

The Board agreed with 7290000-214 L.T.D. Insurance \$43,724

Page 215 – 7290000-220 FICA \$930,275

The Board agreed with 7290000-220 FICA \$930,275

Page 216 – 7290000-230 Retirement -\$1,877,854

The Board agreed with 7290000-230 Retirement -\$1,877,854

Page 217 – 7290000-250 Unemployment Insurance \$6,557

The Board agreed with 7290000-250 Unemployment Insurance \$6,557

Page 218 – 7290000- 260 Workers' Comp \$78,522

The Board agreed with 7290000- 260 Workers' Comp \$78,522

Page 219 – 7290000-285 403B Contributions \$16,000

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The Board agreed with 7290000-285 403B Contributions \$16,000

Page 220 – 7290000-810 Dues and Fees \$1,633

The Board agreed with 7290000-810 Dues and Fees \$1,633

Motion: David Gandt moved to approve all position, and benefits adjustments for the Assistant Principal positions, all position and benefits adjustments for the Grounds Keeper position from full-time to part-time, and all position, benefits adjustments for the Social Studies position, and all other position, and benefit adjustments that have received school board approval. Second: Leslie Lafond. Motion passed 5-0-0.

Page 221 – 7522100 Interfund Transfer

Page 222 – 7522100-931 Transfer to Food Service \$50,000

The Board agreed with 7522100-931 Transfer to Food Service \$50,000

Page 223 – 7312030-Food Service

Page 224 – 7312030-102 Salary – Directors/MGRS. \$52,659

The Board agreed with 7312030-102 Salary – Directors/MGRS. \$52,659

Page 225-226 – 7312030-112 Salaries – Workers \$229,428

The Board agreed with 7312030-112 Salaries – Workers \$229,428

Matt Ferreira agreed to verify the number of workers.

Page 227 – 7312030-128 Salaries – Substitutes \$1

The Board agreed with 7312030-128 Salaries – Substitutes \$1

Page 228 – 7312030 – 322 Workshops/Seminars \$1,200

The Board agreed with 7312030 – 322 Workshops/Seminars \$1,200

Page 229 – 7312030 – 430 Repair/Maintain Equipment \$9,365

The Board agreed 7312030 – 430 Repair/Maintain Equipment \$9,365

Page 230 – 7312030 – 614 Supplies – Non-food \$17,000

The Board agreed with 7312030 – 614 Supplies – Non-food \$17,000

Page 231 – 7312030 – 630 Supplies – Milk & Food \$245,000

The Board agreed with 7312030 – 630 Supplies – Milk & Food \$245,000

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Page 232 – 7312030 – 631 Supplies – USDA Commodities \$28,000

The Board agreed with 7312030 – 631 Supplies – USDA Commodities \$28,000

Page 233 – 7312030 – 739 Equipment \$1,800

The Board with 7312030 – 739 Equipment \$1,800

Page 234 – 7312030 - 890 Other Expenses \$2,000

The Board agreed with 7312030 - 890 Other Expenses \$2,000

Revisited pages

Page 2 – 7110009-103 Salaries – Certified Staff

The Board tabled 7110009-103 Salaries – Certified Staff

Page 43 – 7140060-110 Salaries – Clerical - \$29,593

The Board agreed to maintain the same numbers 7140060-110 Salaries – Clerical - \$31,231

Page 45 – 7140060-118 Salaries-Coaches & Advisors – continued

Matt Ferreira provided a new handout providing participant information on Winnacunnet – Non-Athletic 2018-19 coaches and advisors.

Page 53 – 7140060 - Contracted Services \$21,000

The Board agreed to maintain 7140060 - Contracted Services at \$21,000

Page 60 – 7140060-616 Uniforms \$39,877

The Board agreed to reduce 7140060-616 Uniforms to \$31,702

Matt Ferreira provided a new budget line item cost.

The Board agreed to change Uniforms – 7140060-616 to \$35,527 on October 30, 2017 and move the 15 helmets and 15 shoulder pads to Page 62 - 7140060 – 739 Equipment

Page 62 – 7140060 – 739 Equipment \$14,705

The Board agreed to reinstate and fund the back stops for 7140060 – 739 Equipment for \$880

The Board agreed with the new budget line item cost 7140060 – 739 Equipment for \$20,880

The Board opposed reinstating the End Zone Camera.

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Page 63 – 7140060-810 Dues and Fees – \$43,429

The Board agreed with the new budget line item cost 7140060-810 Dues and Fees for \$41,269

The Board agreed to remove additional coaches for new positions and sports

Page 83 - 7212029-321 Testing \$35,875

Correction: Parking lot revenue is AP revenue.

Page 96 – 7213044-610 Supplies - \$3,000

Correction: Change Budgeted 2016-2017 from \$400 to \$4,000

Budget Line items to revisit include: Page 103, 166, and 203.

Next Budget Meeting Date – Tuesday, November 7, 2017 at 5:30 p.m.

Motion: David Gandt moved to adjourn the Winnacunnet High School Budget #2 Work Session at 8:53 p.m. Second: Leslie Lafond. Motion passed 5-0-0.

Submitted by Maureen Hastings, Recording Secretary (Approved November 15, 2017)