

# Seabrook School District

## Seabrook School Board Meeting Monday, January 14, 2019 at 4:30 p.m. 256 Walton Road, Seabrook, NH [www.sau21.org](http://www.sau21.org)

School Board Members present: Michael Chase; Chair, Jessica Brown; Vice-Chair, Forrest Carter Jr., Keith Sanborn, and Michael Rabideau.

Administration present: Matt Ferreira; Business Administrator, Erin Milbury; Middle School Principal, Cynthia Fagan; Middle School Assistant Principal, Stephanie Lafreniere; Elementary School Principal, Mark Dangora; Elementary School Assistant Principal, Anna Williams; Director of Special Education, and Terry Bragg; Facilities Manager.

Absent: Dr. William Lupini; Superintendent, Dr. Ronna Cadarette; Assistant Superintendent.

At 4:32 p.m., Michael Chase, Chair called the meeting to **order** and led the **Pledge of Allegiance**.

**3. Public Comment on Agenda Items** - There were no comments.

### 4. Approval of Minutes

Motion: Keith Sanborn moved to approve the December 10, 2018 public minutes as written, and the non-public minutes as written. Second: Michael Rabideau. Motion passed 4-0-1. (Jessica Brown abstained).

### 5. Reports

#### a) Superintendent's

Matt Ferreira reviewed the Superintendent's written report. Highlights include:

- ❖ Welcome to Richard Kane, who will be working with SAU #21 districts on emergency preparedness issues. Mr. Kane will attend the next Joint Board meeting.
  - a. Forrest Carter, Jr. inquired if the emergency preparedness plans put in place will also include the afternoon programs such as SAZ, Sea Stars, YMCA and other after-school student services.
- ❖ The Joint Board Policy Committee has a tentative meeting scheduled on Tuesday, January 29, 2019 from 4:30 to 6:00 p.m.

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- ❖ Seacoast School of Technology (SST) is moving forward their search for a new principal. Dr. Lupini has been asked to serve on the Screening Committee and has accepted. Margaret Callahan announced that this will be her final year as Principal of SST.

## **b) Assistant Superintendent's Report**

Matt Ferreira reviewed the Assistant Superintendent's Report. Highlights included:

- ❖ Joey Nickels; New Hampshire Department of Education (NH DOE) presented On-Line Grant Management System and Fiscal Management to SAU staff involved with grant writing.
- ❖ Intelligent Minds will be presented to the public on January 17, 5:00-8:00 p.m. at Winnacunnet High School.

## **c) Principal's Report SES and SMS**

Stephanie Lafreniere, Erin Milbury, and Cynthia Fagan provided and reviewed their written reports.

- ❖ The new Pre-school transition schedule will begin on January 22<sup>nd</sup>.

## **d) Special Education Director's Report** - Anna Williams reviewed her written report.

## **e) Maintenance/Facility Report**

Terry Bragg discussed the Monthly Maintenance Report for December 2018, contracted work completed, inspections, and sprinkler project work for SES/SMS 2018.

- ❖ The new digital sign has arrived and is being stored inside the school until arrangements are made for installation in the spring.

## **f) Finance**

### **i. Revenue Report**

Matt Ferreira reviewed the FY2018-19 expenditure report and the December 2018 Revenue Report.

## **g) Student/Program Communications**

## **H) Other**

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Forrest Carter, Jr. informed that school board signatures are needed on proposed resolutions for the NHSBA NH Annual Delegate Assembly before January 26<sup>th</sup>. Rhonda Evans; Administration Assistant will send information to the Board for their perusal.

The Board agreed to hold a meeting for discussion and to acquire the school board signatures on Tuesday, January 22, 2019 at 6:00 p.m.

### 6. Continuing Business

#### a) SEA Contract

Motion: Michael Rabideau moved to approve the proposed SEA Collective Bargaining Agreement 2019 – 2023 and to authorize Matt Ferreira to establish a Collective Bargaining Agreement 2019 – 2023 Warrant Article. Second: Jessica Brown  
Motion passed 5-0-0.



### 7. New Business

#### a) Award of Bid – Roof Replacement

Motion: Michael Rabideau moved to award the roof replacement bid to A & M Roofing for the amount of \$113,050 contingent upon the passage of the Warrant Article in the March 2019 Election. Second: Jessica Brown. Motion passed 5-0-0.



### 8. Manifest Signatures – The Board members present signed the manifest.

Motion: Michael Rabideau accepted and acknowledged the following gifts to the Seabrook School District:

-  Exxon Mobil for their generous gift of \$500 to the Seabrook District Schools for the benefit of promoting technology and science.
-  Exeter Paint Stores for their generous gift of \$200 to the Seabrook District Schools for the benefit of a student's lunch balance.

Second: Jessica Brown. Motion passed 5-0-0.

Motion: Jessica Brown accepted and acknowledged the following gifts to the Seabrook School District:

-  Allen & Sarah Gay for their generous gift of \$50 to the Seabrook District Schools for the benefit of the School Services Account.
-  Seabrook PTO for their generous gift of \$785 to the Seabrook Middle School for the benefit of funding the buses for the 7<sup>th</sup> grade field trip.

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Second: Keith Sanborn. Motion passed 5-0-0.

### 9. Next Meeting Dates are scheduled for:

- a. Tuesday, January 22, 2019 at 6:00 p.m.
- b. Monday, February 4, 2019 at 7:00 p.m. - Deliberative Session
- c. Monday, February 11, 2019 at 4:30 p.m. – Regular Meeting

### 10. Public Comment on Agenda Items – no comments.

### 11. Personnel

#### a) Job Descriptions

Assistant Superintendent for Curriculum, Instruction and Assessment, Director of Student Services, and the Student Information Manager and Database Administrator.

Board inquires for the Director of Student Services job descriptions:

- ✓ What are we getting for this position as opposed to not having this position at all? It appears that the Director of Special Education already does this job description.
- ✓ What is the comparison where we are now and how this will change?
- ✓ How is this going to change our Director of Special Services position in the long run?
- ✓ We have a great program. Will creating the new position/tier take away the local level Director of Special Services responsibilities? Or the current Special Education Director position?
- ✓ Will the local level always have to ask permission before deciding, making the next level another step to have to go through?
- ✓ After reading the job descriptions there appears to be an overlapping of responsibilities.
- ✓ Are we creating another layer? Many of the responsibilities in the job description are already in the current position.
- ✓ How will this decision impact the way we are now?
- ✓ Looking for language that will articulate that local control will be maintained within the job description.
- ✓ Not in favor of giving an applicant a job description that will be changed later.

Board inquiries for the Student Information Manager and Database Administrator job description.

- ✓ Will the Student Information Manager and Database Administrator become two separate positions in time?

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Motion: Jessica Brown moved to table Job Descriptions as presented until the January 22, 2019 meeting at 6:00 p.m. Second: Keith Sanborn. Motion passed 5-0-0.

The Board agreed to sign and move forward the proposed 2019-2020 budgetary information for the Seabrook Annual School District Report contingent upon the budget and warrant article recommendations by the Town Budget Committee

### **Adjourn**

Motion: Michael Rabideau moved to adjourn the meeting at 6:23 p.m. Second: Jessica Brown. Motion passed 5-0-0.

Respectfully submitted by Maureen Hastings, Recording Secretary (Approved February 11, 2019)