

# Seabrook School District

Seabrook School Board Meeting  
Monday, December 10, 2018 at 4:30 p.m.  
256 Walton Road, Seabrook, NH  
[www.sau21.org](http://www.sau21.org)

School Board Members present: Michael Chase; Chair, Forrest Carter Jr., Keith Sanborn, and Michael Rabideau.

Administration present: Dr. William Lupini; Superintendent, Dr. Ronna Cadarette; Assistant Superintendent, Matt Ferreira; Business Administrator, Erin Milbury; Middle School Principal, Cynthia Fagan; Middle School Assistant Principal, Stephanie Lafreniere; Elementary School Principal, Anna Williams; Director of Special Education, and Terry Bragg; Facilities Manager.

Absent: Jessica Brown; Vice-Chair, and Mark Dangora; Elementary School Assistant Principal.

At 4:35 p.m., Michael Chase, Chair called the meeting to **order** and led the **Pledge of Allegiance**.

**3. Public Comment on Agenda Items** - There were no comments.

**5. Reports** (Out of Order)

### **g) Student / Program Communications**

Susan Harter; Sixth Grade Library Media and Jennifer Sullivan; Eighth Grade Science Teacher and Aodhan Otterson presented Seabrook Middle School Coding and Robotics. On Saturday, December 15, 2018 students will participate at the State Level for the Coder Z Platform through the CRCC (Cyber Robotic Coding Competition) at the University of New Hampshire.

**4. Approval of Minutes**

Motion: Michael Rabideau motioned to approve the November 13, 2018 public minutes as written, and the non-public minutes as written. Second: Keith Sanborn. Motion passed 3-0-1. (Forrest Carter Abstained).

Motion: Michael Rabideau moved to approve the December 3, 2018 Budget Work Session as written. Second: Keith Sanborn. Motion passed 4-0-0.

**5. Reports** (Continued)

### **a) Superintendent**

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Dr. Lupini discussed the upcoming interview process for the Assistant Superintendent and Director of Student Services. Forrest Carter Jr. agreed to join the interview committee for the Director of Student Services and Michael Rabideau agreed to join the interview committee for the Assistant Superintendent.

## **b) Assistant Superintendent**

Dr. Cadarette reviewed her written report and highlighted Literacy Teams, Freshmen Project Discovery, Competency Education including ELO practices, and professional development.

## **c) Principal's Report SES and SMS**

Stephanie Lafreniere, Erin Milbury, and Cynthia Fagan provided and reviewed their written reports.

**d) Special Education Director's Report** – Anna Williams; Director of Special Services reviewed the monthly report.

## **f) Finance**

Matt Ferreira reviewed the FY2018-19 expenditure report

## **H) Other**

Forrest Carter Jr. informed that Seabrook Adventure Zone and Seabrook Recreational Department partnered to provide donated Christmas trees that were decorated with different themes. There were 350 participants who purchased raffle tickets for a chance to win the decorated trees. The proceeds will be used for summer school scholarships and seventh and eighth grade field trips. Lots of positive feedback was received from participants of the event.

## **6. Continuing Business**

### **a) Digital Sign**

Matt Ferreira reported that a Public Hearing would be forthcoming for a digital sign purchase. A purchase order is being prepared with a proposed installation date during the April 2019 school break. The total cost of the Digital Sign is \$14,720. Funds are available through the benefits account. After community and PTO donations, the Board agreed to cover the cost of any remaining balance.

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Motion: Keith Sanborn moved to provide the cost of the Digital Sign up to \$14,720. Second: Michael Rabideau. Motion passed 4-0-0.

## **b) 2019-2020 Budget Review**

Matt Ferreira presented an overview of the proposed Seabrook District Budget 2019-2020.

Motion: Michael Rabideau moved to accept the proposed 2019-2020 Seabrook District Budget as presented. Second: Forrest Carter, Jr. Motion passed 4-0-0.

Motion: Michael Rabideau moved to accept the proposed 2019-2020 Seabrook District Warrant Articles as proposed. Second: Keith Sanborn. Motion passed 4-0-0.

Michael Chase respectfully requested for the citizens to support the proposed Seabrook School District 2019-2020 budget and warrant articles.

Dr. Lupini excused himself from the meeting at 5:54 p.m.

## **5. Reports (Continued)**

### **e) Maintenance/Facility Report (Out of Order)**

Terry Bragg; Maintenance Director reviewed his monthly report

### **c) Pre-School**

Principal Lafreniere reviewed a proposed re-designing of the regular preschool program. The proposal offers students either a morning session or an afternoon session, five days per week throughout the year. This proposed change would begin at the end of January 2019. There would be a fourteen-student capacity in each classroom.

Motion: Michael Rabideau moved to support the re-designing of the preschool program as presented. Second: Keith Sanborn. Motion passed 4-0-0.

### **d) Policy – Second Read and Adoption**

#### **1) BGAA Policies, Policy Development, Adoption and Review**

#### **2) BF Board Policy Development**

#### **3. BFA Policy Development Systems**

#### **4) BFC Policy Adoption**

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Motion: Michael Chase moved to approve policies: BGAA Policies, Policy Development, Adoption and Review, BF Board Policy Development, BFA Policy Development Systems, and BFC Policy Adoption, for Second Read and Adoption. Second: Michael Rabideau. Motion passed 4-0-0.

Michael Rabideau agreed to be the SAU #21 Joint Board Policy Committee Representative for the Seabrook School Board and Michael Chase agreed to be the SAU #21 Joint Board Policy Committee Alternate for the Seabrook School Board.

## 7. New Business

a) **SEA Contract** - deferred to non-public session.

### b) 2019-2020 Calendar

Motion: Michael Chase moved to approve the proposed Seabrook School District 2019-2020 Calendar as written. Second: Keith Sanborn. Motion passed 4-0-0.

Motion: Michael Rabideau moved to approve a half-day, early release day on Friday, December 21, 2018. Second: Forrest Carter, Jr. Motion passed 4-0-0.

### c) Donation

Motion: Michael Rabideau moved to accept on behalf of the Seabrook Elementary School District a donation of \$800 for recreational gear for the Seabrook Elementary School recess and classrooms. Second: Michael Chase. Motion passed 4-0-0.

The Board expressed appreciation to the American Legion for their generous donation of \$800 for recreational gear to benefit the Seabrook Elementary School.

**8. Manifest Signatures** – The Board members present signed the manifest.

**9. Next Meeting Date** is scheduled for:

a) January 14, 2019 at 4:30 p.m. – Regular Meeting.

**10. Public Comment on Agenda Items** – no comments.

## 11. Personnel

Motion: Michael Rabideau moved to enter into non-public session under RSA 91-A:3 II (a) at 6:25 p.m. Second: Forrest Carter, Jr. Motion passed 4-0-0.

Respectfully submitted by Maureen Hastings, Recording Secretary (Approved January 14, 2019)