

# Seabrook School District

**Seabrook School Board Meeting**  
**Monday, October 15, 2018 at 4:30 p.m.**  
**256 Walton Road, Seabrook, NH**  
[www.sau21.org](http://www.sau21.org)

School Board Members present: Michael Chase; Chair, Jessica Brown; Vice-Chair, and Michael Rabideau.

Keith Sanborn arrived at the meeting at 4:33 p.m.

Administration present: Matt Ferreira; Business Administrator, Stephanie Lafreniere; Elementary School Principal, Erin Milbury; Middle School Principal, Cynthia Fagan; Middle School Assistant Principal, Mark Dangora, Elementary School Assistant Principal, Anna Williams; Director of Special Education, and Terry Bragg; Facilities Manager.

Dr. Ronna Cadarette; Assistant Superintendent arrived at the meeting at 5:06 p.m.

Dr. Lupini, Superintendent arrived at the meeting at 5:10 p.m.

Absent: Forrest Carter, Jr.

At 4:30 p.m., Michael Chase, Chair called the meeting to order and led the Pledge of Allegiance.

3. Public Comment on Agenda Items - There were no comments.

4. Approval of Minutes

Motion: Jessica Brown motioned to approve the September 10, 2018 public minutes as written, the non-public minutes as written, the September 22, 2018 Public minutes as written, the non-public minutes as written. Second: Michael Rabideau. Motion passed 3-0-0.

5. Reports

- c. Principal's Report SES and SMS (Out of order)  
Stephanie Lafreniere, Erin Milbury, Cynthia Fagan and Mark Dangora provided and discussed their written reports.

Keith Sanborn arrived at the meeting at 4:33 p.m.

Keith Sanborn (School Board representative to the PTO) requested on behalf of the PTO to use the larger conference room for the PTO meetings? The Board and administration

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agreed and suggested to sign up their time schedule on the conference room availability calendar.

d) Special Education Director's Report – Anna Williams; Director of Special Services reviewed and discussed the monthly report.

e) Maintenance/Facility Report

Terry Bragg; Maintenance Director reviewed his monthly report. Portable LED lighting is available for the stage area to provide additional lighting for dances.

f) Finance

Matt Ferreira reviewed the FY2018-19 expenditure report.

g. Student / Program Communications

Autumn Leveille; PTO representative presented:

- Information and two quotes for a digital sign to be placed in the front of the Elementary School. The information was left with the Board for review and to consult with SAU21 administration on this request.
- Inquired if the PTO is allowed to use the tagging method as a fundraiser. Tagging includes standing in front of a business to collect money. – The Board would consult with SAU21 administration on this request.
- Inquired if the PTO is allowed to hang a vinyl banner across the school property fences. The banner would include advertisements from local businesses who have donated money to the PTO for the school and would not include inappropriate language or advertising. The Board agreed to consult SAU21 administration on this request.
- Inquired if the PTO would be allowed to donate a giving tree to hang hats and mittens within the school buildings for student use. The Board agreed to consult SAU21 administration on this request.

6. Continuing Business

7. New Business

a) Residency Presentation

Stephanie Lafreniere introduced and distributed a Proof of Residence form that is required by families to complete when they are registering their children for school or moving up from fourth grade to middle school. 1. Proof of residency will be required by

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showing a NH driver License with a Seabrook address, and 2. a signed purchase and sales agreement of a home, a current mortgage statement, signed lease agreement for rental property, or a current real estate tax bill, and 3. a current electric bill, current gas bill, current land line phone bill, or current water bill. Follow up for families will be conducted when needed by the Winnacunnet High School Truant Officer. Different situations will be reviewed by administration.

Ronna Cadarette arrived at the meeting at 5:06 p.m.

Dr. Lupini arrived at the meeting at 5:10 p.m.

### a. Superintendent's Report

Dr. Lupini reviewed the upcoming agenda items to be discussed at the Joint Board meeting scheduled for October 23, 2018 at 7:00 p.m. Areas of discussion will include: The FY2020 SAU Budget, Preliminary Findings from the Superintendent Entry Plan, Board Professional Learning and Policy Development Proposals, Competency-Based Education (CBE) Plan, Superintendent Goals, Special Education Policy Manual, Emergency Planning, and two new Consultants.

Dr. Lupini expressed appreciation to Michael Rabideau for his invitation to attend a Rockingham Village meeting. We learned of the process for the building renovation completion which will include mostly one-bedroom units. There are approximately 20 additional students that are expected to enter Seabrook Schools. Future meetings will involve partnering opportunities with the school.

### b. Assistant Superintendent's Report

Dr. Cadarette reviewed her written report and informed about "traditional assessments versus "authentic" or QPAs. Additional information can be reviewed at the National Council for State Supervisors for Language <https://ncssfl.org/lfmodules/module6-5/> "5 Tenants of Competency. Mentoring Erin Milbury Superintendent and Cassie Turcotte principal – mentoring.

## 7. New Business

### b) Acceptance of Gifts (Continued)

Motion: Keith Sanborn motioned to accept a donation to the Seabrook School District on behalf of school lunches for children who may not qualify for free lunch for the 2018-2019 school year for \$650.00. Second: Michael Rabideau. Motion passed 4-0-0.

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The Board expressed appreciation to Wayne and Jacqueline MacKenzie for the thoughtful and generous donation to the Seabrook School District on behalf of the school lunch program.

Motion: Michael Rabideau motioned to accept a donation to the Seabrook School District on behalf of the general purposed / supplies for \$849.00. Second: Keith Sanborn. Motion passed 4-0-0.

The Board expressed appreciation to ABRH, LLC – 99 Restaurant – Seabrook for their thoughtful and generous gift to the Seabrook Middle School on behalf of the general purposed / supplies.

c) Award of Bid – Student Transportation

Motion: Michael Rabideau motioned to accept the 5-year contract student transportation bid from First Student to begin fiscal year 2019-2020 for \$783,262.48 subject to negotiations. Second: Michael Chase. Motion passed Motion passed 3-0-1. (Keith Sanborn abstained).

A short discussion was held in regard to the hiring and retention of the bus drivers and the high satisfaction rate to maintain the driver-ship that we have in Seabrook.

8. Manifest Signatures – The Board members present signed the manifest.

9. Next Meeting Date is scheduled for:

Tuesday, November 13, 2018 at 4:30 p.m. This meeting was changed from Monday, November 12, 2018 to accommodate the Observed Veterans Day.

10. Public Comment on Agenda Items – no comments.

11. Personnel – deferred to non-public session.

a. Retirement

Motion: Michael Rabideau moved to enter Non-Public Session RSA 91-A: 3 II for (c) at 5: 45 p.m. Second: Michael Chase. Motion passed with a roll call vote.

Respectfully submitted by Maureen Hastings, Recording Secretary (Approved November 13, 2018).