

# Seabrook School District

**Seabrook School Board Meeting  
Monday, August 13, 2018 at 4:30 p.m.  
256 Walton Road, Seabrook, NH  
[www.sau21.org](http://www.sau21.org)**

School Board Members present: Michael Chase; Chair, Michael Rabideau, and Forrest Carter, Jr.

Keith Sanborn arrived at the meeting at 4:44 p.m.

Administration present: Dr. William Lupini; Superintendent, Dr. Ronna Cadarette, Assistant Superintendent, Matt Ferreira; Business Administrator, Stephanie Lafreniere; Elementary Principal, Erin Milbury; Middle School Principal, Cynthia Fagan; Middle School Assistant Principal, Mark Dangora, Elementary School Assistant Principal, and Terry Bragg; Facilities Manager.

Absent: Jessica Brown; Vice-Chair, and Anna Williams; Director of Special Services.

At 4:41 p.m., Michael Chase, Chair called the meeting to **order** and led the Pledge of Allegiance.

**3. Public Comment on Agenda Items** - There were no comments.

### **4. Approval of Minutes**

**Motion:** Michael Rabideau motioned to approve the June 11, 2018 public minutes as written. Second: Forrest Carter, Jr. Motion passed 3-0-0.

### **5. Reports**

The Board welcomed Dr. William Lupini to the Seabrook School District.

**a. Superintendent's Report** – Dr. Lupini reviewed his written report.

Keith Sanborn arrived at the meeting at 4:44 p.m.

**b. Assistant Superintendent's Report** - Dr. Cadarette reviewed the Curriculum Matters spring/summer 2018 edition.

**c. Principal's Report SES and SMS:** Stephanie Lafreniere, Erin Milbury, Cynthia Fagan and Mark Dangora provided and discussed their written reports.

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A brief discussion included that SES is adopting the responsive classroom program, and the middle school SAZ after-school program is also adopting the responsive classroom program.

Erin Milbury expressed appreciation to Terry Bragg and the maintenance department, Lana Mounsey; Principal Secretary for Middle School for their summer preparations to begin the new school year, Dan Hoy and Kyle Brown for preparing our 1-1 chrome books, and to Happy Senior Citizens for their \$100 donation towards our SMS Chorus and Band programs.

The Board received a copy of the 2018-2019 Seabrook Middle School Student / Parent Handbook.

## **d. Special Education Director's Report**

Anna Williams; Director of Special Services provided a written report for the Board to peruse.

## **e. Maintenance/Facility Report**

Terry Bragg; Maintenance Director reviewed his monthly report and expressed appreciation to the maintenance team who worked hard as a team to accomplish all the tasks needed to prepare for the first day of school.

The window project is scheduled to be completed on Friday, August 17, and the sprinkler system project will continue during the fall but will not interfere with school activities or schedules.

## **f. Finance**

Matt Ferreira reviewed the FY2018-19 expenditure report.

## **g. Other**

Forrest Carter Jr. introduced the SAZ (Seabrook Adventure Zone) 2018-19 Student & Parent Handbook, and the SAZ 2018-2019 Annual Registrations Form. This information is available at Seabrook Youth Services, SMS front office, and the Seabrook Recreation Department.

## **6. Continuing Business**

### **a) 2018-2019 Board Goals**

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The Board discussed the proposed 2018-2019 Board Goals in-depth and agreed to finalize these goals during the September 10<sup>th</sup> meeting.

Motion: Forrest Carter, Jr. moved to table 2018-2019 Board Goals until the September 10<sup>th</sup> meeting. Second: Michael Rabideau. Motion passed 4-0-0.

### 7. New Business

#### a) 2018 Farm to School Grant Program

Matt Ferreira informed that the 2018 Farm to School Grant was not approved. An existing Farm to School sub-committee will be proceeding as much as possible with a similar in-house program. Cooking kits, try-it cards, garden tools, and supplies are already in place at school that can be utilized.

#### b) Suspension and Expulsion of Pupils RSA 193:13 (b)

Motion: Michael Rabideau moved to authorize Board Chair Michael Chase to sign the authorization for Superintendent Lupini under RSA 193:13 (b) (Suspension and Expulsion of Pupils) the authority to continue the suspension of a pupil for a period in excess of ten (10) school days. Second: Keith Sanborn. Motion passed 4 -0-0.

Michael Chase; Chair signed the authorization.

#### c) Audit Questionnaire

##### 1) BBBF Ethics Policy

##### 2) DFA investment

##### 3) DGD Use of Credit Cards

##### 4) DIA Fund Balance

##### 5) GBEB Staff Ethics

The Board reviewed and answered the questions required from the Plodzik & Sanderson Professional Association/Accountants & Auditors.

#### d) 2019-2020 Budget Development

1) **Review of Budget Timeline** – The Town Budget Committee will recommend the Budget Public Hearing Date.

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**2) Deliberative Session Date** is scheduled for February 4, 2019, with a snow-date of February 7, 2019.

### **3) Calendar of Events**

The Board reviewed the recommended timeline for the 2019-2020 Budget Development.

#### **e) Policy**

##### **1) First Read – GBAA, GBCD, GBEEA, IJOC.**

The Board agreed to table First Read – GBAA, GBCD, GBEEA, IJOC until the September 10<sup>th</sup> meeting.

Keith Sanborn agreed to attend the PTO meetings on the first Tuesday of each month as the Board representative.

Michael Rabideau gave a “Shout Out” to Seabrook Town Library for offering Ukulele lessons to six interested students during the summer. A performance will be given Wednesday, August 15<sup>th</sup> at the Seabrook Library. The Board extended an invitation to the Ukulele Group to play at a Board meeting.

**8. Manifest Signatures** – The Board members present signed the manifest.

#### **9. Next Meeting Date is scheduled for:**

September 10, 2018 Public Meeting at 4:30 p.m.

October 15, 2018 Public Meeting at 4:30 - (This change was made due to the October 8 Columbus Day Holiday).

#### **10. Public Comment on Agenda Items**

Angeljean Chiaramida (Hampton Union Correspondent) offered to place information in the paper about the Back to School Cookout to be held on Thursday, August 23<sup>rd</sup> 5:00 to 7:00 p.m., for all elementary and middle school families, to write an article about the loss of the farm to school grant and inquired about additional goals information.

**11. Personnel** – deferred to non-public session.

##### **a. Resignation**

##### **B. Nomination(s)**

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Motion: Keith Sanborn moved to enter Non-Public Session RSA 91-A: 3 II for (b) at 6:18 p.m. Second: Michael Rabideau. Motion passed with a roll call vote.

Submitted by Maureen Hastings, Recording Secretary (Approved September 10, 2018)