

Seabrook School District

Seabrook School Board Meeting
Monday, June 11, 2018 at 4:30 p.m.
Olde Salt at Lamie's Inn
490 Lafayette Road, Hampton, NH
www.sau21.org

School Board Members present: Michael Chase; Chair, Jessica Brown; Vice-Chair, Michael Rabideau, Keith Sanborn, and Forrest Carter, Jr.

Administration present: Dr. Robert Sullivan, Superintendent, Dr. Ronna Cadarette, Assistant Superintendent, Matt Ferreira; Business Administrator, Stephanie Lafreniere; Elementary Principal, Erin Milbury; Middle School Principal, Cynthia Fagan; Middle School Assistant Principal, and Mark Dangora, Elementary School Vice-Principal, Terry Bragg; Facilities Manager, and Abigail Kaplan; School Nutrition Director.

Call to Order

At 4:39 p.m., Michael Chase, Chair called the meeting to **order**.

3. Board Retreat

a) Review of 2017-2018 Board Goals – The Board reviewed the 2017-2018 Board Goals.

b) Board Goals for 2018-2019

Motion: Forrest Carter Jr. moved to table Board Goals for 2018-2019. Second: Michael Rabideau. Motion passed 5-0-0.

The Board agreed to conduct a school board strategic planning and goal development workshop on Monday, August 13, 2018. Board members can email their ideas and comments to Rhonda Evans. Forrest Carter Jr. agreed to send goal-setting forms, and strategic development workshop notes.

4. Public Comment on Agenda Items - There were no comments.

5. Approval of Minutes

Motion: Keith Sanborn motioned to approve the May 22, 2018 public and non-public minutes as written, and the Public Minutes – Continued as amended. Second: Michael Chase. Motion passed 4-0-1. (Forest Carter abstained).

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Amendment – page 1 – Special Education motion change years from 2017-2018 to 2018-2019 school year.

6. Reports

a. Superintendent's Report

1) Federal Grant General Assurances

Matt Ferreira requested the School Board Chair sign the general assurances certification document for Federal Grants in blue ink before June 30, 2018. The SAU #21 Superintendent is also signing the general assurances.

This is a new procedure where administration is obligated to notify the Board of the general assurances, and we are assuring that we are conforming with our policies and conducting an annual audit. This is part of our fiscal control policies.

b. Assistant Superintendent's Report - Dr. Cadarette discussed her written report, included updates with more competency-based learning information for the Board's perusal, and provided student summer camp offerings.

Michael Chase recessed the meeting at 5:12 p.m.

Michael Chase re-convened the meeting at 5:34 p.m.

c. Principal's Report SES and SMS: Stephanie Lafreniere, Erin Milbury, Cynthia Fagan and Mark Dangora provided and discussed their written reports.

Special recognition was expressed to Dr. Robert Sullivan, Superintendent on his impending retirement on June 30, 2018. Dr. Sullivan was respectful, always readily available for advice, and always focused on what is best for students. Thank you for the support and thought-partnering that you provided.

Special recognition was expressed to Officer Deshaies; SRO who after 26 years will be retiring on June 30, 2018. Officer Deshaies knew and worked with staff and students in a kindly manner, he taught the DARE Program, and was constantly teaching our students how to keep safe and how to make good choices.

Special recognition to Jazmine Rowe and to all the students who participated with Youth to Youth to get messages to all students on keeping safe, making best choices, and sharing preventative ideas to avoid the hazards of drug and alcohol abuse. Be Strong.

d. Special Education Director's Report

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Anna Williams; Director of Special Services reviewed her written report.

Special recognition to Catherine Nelson; Grade 5 Special Education Teacher on her retirement after kindly serving the needs of students for 41 years.

e. Maintenance/Facility Report

Terry Bragg; Maintenance Director reviewed his May / June 2018 monthly report.

- A new outdoor digital sign is still forthcoming. IT representatives and the PTO are continuing to work out arrangements.

f. Finance

Matt Ferreira reviewed the FY2017-18 Expenditure Report and informed that the \$190,000 IRS insurance penalty has been revoked because we do offer health insurance to our employees.

Forest Carter, Jr. agreed to present information every month on the SAZ - Seabrook Adventure Zone Programs and other afterschool programs that are offered to SMS students and will be placed on the monthly agenda.

g. Other

7. Continuing Business

a) Transportation RFP

Matt Ferreira discussed the proposed bus transportation RFP for the 2019-2024 years (Five Year Term).

Motion: Michael Rabideau moved to approve the proposed bus transportation RFP for 2019-2024 (Five Year Term) with an addendum to include a secured administrative access only GPS APP for bus route locations but not to include an unsecure public access bus route GPS APP for the safety and protection of students. Second: Michael Rabideau. Motion passed 4-0-1 (Jessica Brown abstained).

A brief discussion was held to include a secured administration only GPS APP bus route locations for the safety and protection of students, and handicap accessibility on buses.

b) Support Staffing – Grade 1

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Matt Ferreira introduced a proposal for two additional Educational Assistants to the Elementary School.

Motion: Jessica Brown moved to fund the proposal for adding two new assistants for the 2018-2019 school year. Second: Forest Carter, Jr. Motion passed 4-0-1. (Keith Sanborn abstained).

c) School Nutrition – Student Balances

Abigail Kaplan; School Nutrition Director informed of efforts made to collect a \$14,000 deficit of overdue lunch funds by calling parents, sending balance due letters, encouraging and explaining the benefits of filling out the applications for free and reduced lunch plans, and using alert and email messages which is all confidential.

A brief discussion was held on the ideas of outside groups or a person that may want to step in and defray student breakfast and lunch costs by sponsoring meals, a giving tree program to help involve community members which would also be confidential.

The Board expressed kudos to Abigail Kaplan for her involvement with serving meals for the after-school programs, for empowering students by giving them choices, and the opportunity to make their own meal decisions.

Kudos to the School Nutrition Staff for their great attitude as they serve meals to our Seabrook children.

8. New Business

a) Award of Bids

1) Security System

Motion: Jessica Brown moved to approve the administrations recommendation to award the base bid and alternate #1 to Capital Alarm for \$32,900 for the security system project. Second: Michael Rabideau. Motion passed 5-0-0.

This project will be funded through the 2017-2018 operating budget (Renovations Account) using unexpended funds.

2) Intercom PA System

Motion: Jessica Brown moved to approve the administrations recommendation to award the intercom PA system project bid to Canfield Systems, Inc. in the amount of \$32,809.00. Second: Keith Sanborn. Motion passed 5-0-0.

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This project will be funded through the 2018-19 operating budget (budgeted amount \$35,000). This project is also approved for reimbursement at an 80% rate from NH Public School Infrastructure Fund.

9. Manifest Signatures – The Board members present signed the manifest.

10. Next Meeting Date is scheduled for:

- August 13, 2018 Public Meeting at 4:30 p.m.
- August 13, 2018 School Board Strategic Planning and Goal Development Workshop - immediately following the Public Meeting.

11. Public Comment on Agenda Items – There were no comments.

12. Personnel

Motion: Keith Sanborn moved to adjourn the meeting at 7:18 p.m. Second: Jessica Brown. Motion passed 5-0-0.

Submitted by Maureen Hastings, Recording Secretary (Approved August 13, 2018)