

SAU #21 Operations Committee
SAU 21 Central Office
April 20, 2011

Committee Members Present: Susan Smylie, Hampton Falls; Michael Chase, Seabrook; Peppa Ring, Hampton; Henry Marsh, North Hampton and Winnacunnet; Nancy Considine, South Hampton; Henry Marsh, Winnacunnet; Denyse Richter, Winnacunnet Alternate

Others Present: Dr. Robert M. Sullivan, Superintendent of Schools, Assistant Superintendent of Schools Barbara A. Hopkins

1. Call to Order

Superintendent Sullivan called the meeting to order at 7:10 pm.

Superintendent Sullivan introduced members, and outlined their roles and responsibilities.

Superintendent Sullivan discussed the re-organization of the Joint Board and its Annual Meeting and Henry Marsh as Chair.

2. Re-organization of the Operation Committee

Chair

Motion: Michael Chase made a motion to nominate Susan Smylie Chair of the Operations Committee for 2011-2012. Seconded by Wayne Skoglund. Vote: 5-0 in favor

Vice Chair

Motion: Susan Smylie made a motion to nominate Michael Chase Vice Chair of the Operations Committee for 2011-2012. Seconded by Peppa Ring. Vote: 5-0 in favor

Secretary

Motion: Wayne Skoglund made a motion to nominate Nancy Considine as Secretary of the Operations Committee for 2011-2012. Seconded by Michael Chase. Vote: 5-0 in favor

3. Approval of Minutes

Operations Committee Minutes - April 21 and September 22, 2011

Motion: Michael Chase made a motion to bring the minutes of April 21, and September 22, 2010 to the May 25, 2011 Joint Board meeting for consideration because of committee member changes. Seconded by Peppa Ring. Vote: 5-0 in favor

4. Operations Committee and Joint Board Calendar for 2011-2012

Superintendent Sullivan distributed a draft of the timeline of meetings for 2011-2012. This will be brought forward to the May 25, 2011 Joint Board meeting.

Motion: Wayne Skoglund made a motion to approve the calendar and bring it forward to the Joint Board meeting scheduled for May 25, 2011.

5. Joint Board Policy Manual Review

Superintendent Sullivan advised the committee members that the Joint Board Policy Manual will need to be reviewed at the joint Board Meeting and that there would only be a few minor changes due to the Hampton withdrawal effective July 1, 2011.

6. Superintendent's Performance Objectives and Goals

Superintendent Sullivan distributed his list of goals for 2011-2012. Discussion followed.

The committee asked that the Superintendent's Evaluation document be forwarded to the OC members.

7. Curriculum Alignment Review

Barbara Hopkins, Assistant Superintendent discussed the following:

Early Release - Common Early Release Days for 2011-2012 are November 10 , 2011 and March 13, 2012.

Monthly Themes - Based on curriculum areas

Assessments - The need for multiple assessments to evaluate outcomes and next steps

Communications - Student successes and challenges from school to school

8. Budget Process for 2012-2013

Superintendent Sullivan outlined some of what he learned during the 2011-12 budget process.

Both Superintendent Sullivan and Bill Hickey, Business Administrator would like to review what they have learned since coming on board, and bring recommendations to the Joint Board regarding ways to improve the budget process for 2012-2013.

9. Other Business

None

10. Non-public Session under RSA 91-A:3 (a-e)

11. Adjourn

Motion: Michael made a motion to adjourn at 8:30 pm. Seconded by Nancy Considine. Vote: 5-0 in favor

Respectfully submitted,

Barbara A. Hopkins
Assistant Superintendent of Schools

Approved by the Committee March 5, 2012