

North Hampton School District

North Hampton School Board
Thursday, January 24, 2019
North Hampton School – Music Room
201 Atlantic Avenue, North Hampton

Following the conclusion of the Public Budget Hearing, the regular school board meeting will reconvene at approximately 7:10 p.m.

Board members present: James Sununu; Chair, Cindy Burke; Vice-Chair, Gregg Duffy, Thomas von Jess, and Erin Stanton.

Administration present: Dr. Ronna Cadarette; Assistant Superintendent, Matt Ferreira; Business Administrator, Dr. Erik Anderson; Principal, and Rebecca Carlson; Curriculum Coordinator.

Absent: Dr. William Lupini; Superintendent, and Tracy Griffenhagen; Assistant Principal/Director of Special Services,

At 7:05 p.m., James Sununu called the North Hampton School Board Meeting to **order**.

2. Approval of Minutes

Motion: Cindy Burke moved to approve the December 20, 2018 Public minutes as amended. Second: Gregg Duffy. Motion passed 5-0-0.

Amendment: Page 3-7b – Add Pilot Plan to be revised in April 2019.

3. Correspondence/Commendations

- ❖ Commendations were extended for Cindy Smith; Grade 2 and 3 Special Education Teacher for organizing our successful staff party.
- ❖ Commendations were extended for Rebecca Carlson; Curriculum Coordinator and to the Student Government Team for coordinating the Spelling Bee, Geography Bee and school dance.
- ❖ Commendations were extended for Brenda Eaves, Grade 3 and Linda Donohoe, Grade 4 for their Good Deeds Club donations.
- ❖ Commendations were extended for Cam Stanton, Grade 7 who organized the recycling initiative, and our seventh-grade students for their volunteer services with the recycling initiative.
- ❖ Commendations were extended to Matt Ferreira for his in-depth answers for frequently asked questions for the benefit of parental understanding.

4. Questions / Comments from Those in Attendance

5. Education Update

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a. **School Council**

The School Council met on Wednesday, January 16th and discussed the School Tech Plan, the middle school structure, and school scheduling for the 2019-2020 school year.

b. **Competency Based Education (CBE) Presentation**

Dr. Ronna Cadarette; Assistant Superintendent and Rebecca Carlson; Curriculum Coordinator introduced their presentation entitled “Competency Based Education – Working for our Students.”

6. Continuing Business

a. **Board Goals** - James Sununu commended that Tonight’s “Competency Based Education – Working for our Students.” presentation was very welcome and important for parental understanding.

b. **Appointment of SAU #21 Policy Committee Representative**

Motion: Cindy Burke moved to appoint Thomas von Jess as the North Hampton School Board Representative to the SAU #21 Policy Committee Representative and James Sununu as alternate. Second: Erin Stanton. Motion passed 5-0-0.

7. New Business

a. **Withdrawal of Funds from the Building Maintenance Expendable Trust Fund**

Motion: Cindy Burke moved to withdraw \$10,661.24 from the Building Maintenance Expendable Trust Fund for the purpose of replacing the intercom system. Second: Thomas von Jess. Motion passed 5-0-0.

li PA System (Out of Order)

Motion: Cindy Burke moved to award the Public Address System (PA) Bid to Williams Communications Services, Inc. for \$8,744 for intercom system and clocks as presented. Second: Gregg Duffy. Motion passed 5-0-0.

b. **Award of Bids**

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i. Roof

Motion: Cindy Burke moved to award the Roof Bid to Ridge Runner Construction for \$33,170 as presented and contingent upon passage of the warrant article in March 2019. Second: Thomas von Jess. Motion passed 5-0-0.

c. School Nutrition Department Structure

Matt Ferreira reviewed the proposed School Nutrition Department Structure and the School Nutrition Worker 2 / Head Cook job description, School Nutrition Worker 1 / Cook's Assistant job description, and the School Nutrition Worker 1 / Cashier job description.

Motion: Cindy Burke moved to accept the proposed School Nutrition Department Structure as written. Second: Gregg Duffy. Motion passed 5-0-0.

d. Acceptance of Gift

Motion: Cindy Burke accepted and acknowledged a gift of science / STEM books from McGovern Subaru in the amount of \$500 to the North Hampton School District for the benefit of student classroom usage. Second: Thomas von Jess. Motion passed 5-0-0.

The Board expressed appreciation to McGovern Subaru for their generous gift on behalf of the North Hampton students.

e. Job Descriptions

Motion: Cindy Burke moved to approve the Job Description for the Assistant Superintendent for Curriculum, Instruction and Assessment as presented. Second: Gregg Duffy. Motion passed 5-0-0.

Motion: Cindy Burke moved to approve the Job Description for Director of Student Services as presented. Second: James Sununu. Motion passed 5-0-0.

Motion: Cindy Burke moved to approve the Job Description for the Student Information Manager and Database Administrator as presented. Second: Gregg Duffy. Motion passed 5-0-0.

8. Written Reports

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a. Superintendent's Report

Matt Ferreira reviewed the Superintendent's Report:

- ❖ Director of Student Services and Assistant Superintendent for Curriculum, Instruction and Assessment Screening Committees held their initial meetings and first round interviews will commence during the month of January. Appreciation was extended to Gregg Duffy, Erin Stanton and Thomas von Jess for participating on these committees.
- ❖ Welcome to Richard Kane, who will be working with SAU #21 districts on emergency preparedness issues.
- ❖ Attended along with Erin Milbury; Seabrook Middle School Principal, the SAU #16 Safety Task Force meeting.

b. Assistant Superintendent's Report

Dr. Cadarette reviewed her written report and discussed her written report in regard to:

- ❖ Competency Based Learning and being college and career ready with other options and pathways towards the trades / military.

c. Administration Report – Dr. Erik Anderson reviewed his written report.

d. Financial Report

i. Revenue Report

Matt Ferreira reviewed the FY2018-19 expenditure report and the December 2018 Revenue Report.

e. BUDCOM – James Sununu informed that the recommended operating budget and warrant articles were finalized and will be presented to the public for their vote.

f. Facilities - The Board reviewed a written facilities report provided by John Gamache.

g. Town CIP Committee – Meetings are completed for the year.

h. Winnacunnet Update – Principal McGowan's report is provided in the Board's packet.

9. Personnel

a. Nomination – Tech Integration Specialist / Teacher – Deferred to non-public session.

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10. Policy

11. Signing of the Manifests – The Board members present signed the manifest.

12. Next Meeting Date

- a. Thursday, February 5, 2019 – 7:00 p.m. Deliberative Session
- b. Thursday, February 5, 2019 - 6:30 School Board Meeting
- c. Saturday, February 2, 2019 – 8:30 a.m. Town Deliberative Session at the North Hampton School Gymnasium.
- b. Thursday, February 21, 2019 – 7:00 p.m. Regular Meeting

The Board expressed appreciation to John Savastano and crew members for live-streaming tonight's meeting.

Non-public Session

Motion: Cindy Burke moved to enter into non-public session under RSA 91-A:3 II (b) at 9:20 p.m. Second: Gregg Duffy. Motion passed by a roll call vote.

Submitted by Maureen Hastings, Recording Secretary (Approved February 21, 2019)