

# North Hampton School District

**North Hampton School Board**  
**Thursday, December 20, 2018**  
**North Hampton School – Music Room**  
**201 Atlantic Avenue, North Hampton**  
[www.sau21.org](http://www.sau21.org)

School Board members present: James Sununu; Chair, Cindy Burke; Vice-Chair, Gregg Duffy, Thomas von Jess, and Erin Stanton.

Administration present: Dr. William Lupini; Superintendent, Dr. Ronna Cadarette; Assistant Superintendent, Matt Ferreira; Business Administrator, Tracy Griffenhagen; Assistant Principal/Director of Special Services.

Absent: Dr. Erik Anderson; Principal, and Rebecca Carlson; Curriculum Coordinator.

At 7:02 p.m., James Sununu called the North Hampton School Board Meeting to **order**.

## **2. Approval of Minutes**

Motion: Cindy Burke moved to approve the November 15, 2018 Public minutes as amended. Second: Thomas von Jess. Motion passed 5-0-0.

Amendment: Page 4, Second bullet - change 2014 to 2024.

Motion: Cindy Burke moved to approve the December 10, 2018 Public minutes as amended, and Non-Public minutes as amended. Second: Thomas von Jess. Motion passed 4-0-1. (Abstained: Gregg Duffy).

Amendment: Change John to James.

## **3. Correspondence/Commendations**

- ✚ Tracy Griffenhagen expressed commendations for the 7<sup>th</sup> Grade Robotics Team who were awarded the 2018 Inclusiveness Award.
- ✚ Thomas von Jess expressed commendations for the students and staff on their successful Chorus and Band Concerts.
- ✚ Dr. Lupini expressed commendations to the sixth-grade students and staff for their human rights project.
- ✚ John Savastano expressed commendations to our 7<sup>th</sup> graders Grace and John for their participation and creativity with our live television programs / broadcasting, live video projection, and live streaming sports.

## **4. Questions / Comments from Those in Attendance**

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Henry Marsh expressed:

- ❖ Pride and congratulations to Winnacunnet High School administration, staff, and students for their contributions towards winning the 98<sup>th</sup> spot in the Top 100 Best High Schools in the United States from the National Center for Educational Statistics (NCES).
- ❖ Appreciation for the committee members who worked on the SEA Negotiations.

## **5. Education Update**

### **a. School Council**

Tracy Griffenhagen; reviewed the North Hampton Administration Report for December 2018.

## **6. Continuing Business**

### **a. Board Goals**

Goal 3 – James Sununu expressed appreciation for the competency insert on the report cards, that will provide additional parental understanding.

Goal 1 – Cindy Burke inquired about an updated climate / culture survey.

### **b. 2019-2020 Budget Review**

Motion: Cindy Burke moved to accept the proposed North Hampton District 2019-2020 Budget for \$9,131,074 and to authorize Matt Ferreira; Business Administrator to establish a North Hampton District 2019-2020 Budget warrant article. Second: Thomas von Jess. Motion passed 5-0-0.

Motion: Cindy Burke moved to approve \$30,570 for the Roof Warrant Article as presented and to authorize Matt Ferreira; Business Administrator to establish a Roof Warrant Article for \$30,570. Second: Gregg Duffy. Motion passed 5-0-0.

Motion: Cindy Burke moved to approve \$16,500 for a new truck lease and to authorize Matt Ferreira; Business Administrator to establish a new Truck Warrant Article for \$16,500. Second: Thomas von Jess. Motion passed 5-0-0.

### **c. SEA Contract**

Motion: Cindy Burke moved to approve the proposed SEA Collective Bargaining Agreement 2019 – 2023 and to authorize Matt Ferreira to establish a Collective

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Bargaining Agreement 2019 – 2023 Warrant Article for \$146,926. Second: Gregg Duffy. Motion passed 5-0-0.

## **7. New Business**

### **a. 2019-2020 Calendar**

Motion: Thomas von Jess moved to approve the proposed North Hampton District 2019-2020 Calendar as written. Second: Gregg Duffy. Motion passed 5-0-0.

### **b. Facilities Manager**

Matt Ferreira reviewed the North Hampton School Facilities Organizational Restructure Plan, Position Description for the Daytime Custodian, and Maintenance Supervisor Role Description.

Motion: Thomas von Jess moved to approve and to move forward with the North Hampton School Facilities Organizational Restructure Pilot Plan to be reviewed in April 2019, Position Description for the Daytime Custodian, Maintenance Supervisor Role Description, and the redistricting pilot plan as proposed. Second: Cindy Burke. Motion passed 5-0-0.

## **8. Written Reports**

### **a. Superintendent**

Dr. Lupini reviewed creating a timeline for the Joint Board approved Director of Student Services position and the Assistant Superintendent position.

### **b. Assistant Superintendent's Report**

Dr. Cadarette focused on the Literacy Teams who are addressing Decoding Dyslexia NH, Freshman Project Discovery and student agencies as it works with competencies such as Extended Learning Opportunities. We are looking at additional Professional Development and Grant Writing Training programs.

**c. Administration Report** – Tracy Griffenhagen reviewed a written report. The current school enrollment is 343 students.

### **d. Financial Report**

Matt Ferreira reviewed the FY2018-19 expenditures.

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Motion: Thomas von Jess moved to establish a target for the Health Insurance Expendable Trust Fund in the amount of \$200,000. Second: Gregg Duffy. Motion passed 5-0-0.

The Board discussed that curriculum-based field trip funding would come out of the operating budget and enrichment activities would be appropriate for PAL funding.

**e. BUDCOM** -James Sununu informed that the Budget Committee voted for the bottom line on the proposed budget with the exception of one member. A Budget Committee Public Hearing is scheduled for Monday, January 7, 2019 at 7:00 p.m.

**f. Facilities** - The Board reviewed a written facilities report provided by John Gamache.

**g. Town CIP Committee** – Meetings are completed for the year.

**h. Winnacunnet Update** – Principal McGowan’s report is provided in the Board’s packet.

### 9. Personnel

#### a. Retirement

The Board accepted with regret the retirement of Wendy Crowley; Grade 6 Teacher and expressed their appreciation to Wendy Crowley for her 43 years of service to the North Hampton School Community.

### 10. Policy – Second Read & Approval

#### 1) BGAA Policies, Policy Development, Adoption and Review

#### 2) BG Board Policy Development

#### 3. BGA Policy Development Systems

#### 4) BGB Policy Adoption

Motion: Cindy Burke moved to approve BGAA Policies, Policy Development, Adoption and Review, BG Board Policy Development, BGA Policy Development System, and BGB Policy Adoption for Second Read. Second: Thomas von Jess. Motion passed 5-0-0.

BGAA Policies, Policy Development, Adoption and Review will replace BG Board Policy Development, BGA Policy Development Systems, and BGB Policy Adoption.

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The policy replacement changes were recommended by the New Hampshire School Board Association (NHSBA).

**11. Signing of the Manifests** – The Board members present signed the manifest.

**12. Other** (Added)

The Board informed that Rick Stanton: North Hampton Budget Committee who proposed a citizen petition for an additional School Patrol Officer for the North Hampton Police Department. The primary responsibilities would include the School Resource Officer (SRO) and a Beach Patrol Officer (BPO) during the summer, has agreed to postpone this citizen petition due to the many warrant articles that will be presented on the March 2019 General Election ballots.

**12. Next Meeting Date**

a. Thursday, January 17, 2019 – 7:00 p.m. Regular Meeting and a Public Hearing on the PA System.

Motion: Cindy Burke moved to adjourn the school board meeting at 8:30 p.m. Second: Gregg Duffy. Motion passed 5-0-0.

Submitted by Maureen Hastings, Recording Secretary (Approved January 24, 2019)