

North Hampton School District
School Board Work Session Minutes
Monday, October 29, 2018 @ 7:30 a.m.
SAU 21 Office – Lower Conference Room
2 Alumni Drive, Hampton
www.sau21.org

Approved by the Board – November 15, 2018

Attendance

School Board members: James Sununu; Chair, Cindy Burke; Vice-Chair; Erin Stanton and Thomas von Jess.

Administration: Matt Ferreira; Business Administrator, Nancy Tuttle; Finance Manager, and Dr. Erik Anderson; Principal.

Tracy Griffenhagen; Assistant Principal/Director of Special Services arrived at 8:54 a.m.

Absent: Dr. William Lupini; Superintendent, Dr. Ronna Cadarette; Assistant Superintendent, and Gregg Duffy.

Chair James Sununu called the Work Session to order at 7:39 a.m.

2019-2020 Budget Review

The Board continued their review of the proposed budget beginning with page 102.

Buildings - 4262026

Page 102 – Salaries – Directors, Mgrs - 4262026-102 - \$71,780

Page 103 – Salaries – Custodians - 4262026-111 - \$144,307

Page 104 – Salaries – Substitutes - 4262026-128 - \$2,400

Page 105 – Salaries – Overtime - 4262026-130 - \$2,500

Page 106 – Consultants - 4262026-340 - \$3,000

Page 107 – Water - 4262026-411 - \$7,800

Page 108 – Trash Removal - 4262026-421 - \$7,176

A brief discussion was held on the collection of recyclables.

Page 109 – Repair/Maintenance Service – 4262026-432 - \$84,083

Page 111 – Insurance – 4262026-520 - \$26,275

Page 112 – Supplies – 4262026-610 - \$22,300

Page 113 – Electricity – 4262026-622 - \$56,806

Page 114 – Bottled Gas – 4262026-623 - \$800

Decrease is the result of the switch from propane in the kitchen to natural gas.

Page 115 – Heating Fuels – 4262026-624 - \$35,000

Page 116 – Renovations – 4262026-720 - \$1

Page 117 – Furniture – 4262026-733 - \$30,600

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It was noted that this is the second year of a 3-year plan for updating the Library Commons for a more flexible learning space. Middle School is this year's focus. Next year will focus on the elementary school side of the Library.

Page 118 – Equipment – 4262026-739 - \$41,686 (Admin proposal). Board reduced to \$6,686

Admin proposal included \$28,000 for replacing the outdated, failing PA system. The amount has been submitted for 80% reimbursement from the State of NH Homeland Security Infrastructure Fund.

It was decided to remove this project from the budget and fund it in the current year from the Building Trust Fund considering it's a safety and security issue. The replacement will still be submitted to the State for reimbursement.

Page 119 – Training – 4262026-896 - \$100

Grounds – 4263026

Page 121 – Snow Removal – 4263026-422 - \$18,000

A new sander agreement will be signed with the Town of North Hampton

Page 122 – Lawn Mowing/Care – 4263026-424 - \$7,550

Page 123 – Grounds Repair/Maintenance – 4263026-433 - \$15,300

Vehicles – 4265026

Page 125 – Vehicle Expenses – 4265026-436 - \$600

Page 126 – Vehicle – Purchase/Lease – 4265026-732 - \$16,500

Administration is recommending a 3-year lease w/purchase buyout for a new F-350. Discussion included cost of F250 vs F350, new plow, local dealer or dealer with municipal contract, possibly needed as a Warrant Article.

Transportation – 42720

Page 128 – Transportation - Contract – 4272109-515 - \$415,579

A new 5-year contract has been approved with First Student. The first year has the highest increase.

Page 129 – Transportation – Spec. Needs – 4272212-516 - \$42,170

Page 130 – Transportation - Athletics – 4272460-517 - \$5,000

Page 131 – Transportation – Field Trips – 4272509-518 - \$5,500 (Admin proposed). Discussion included restructuring from the overnight trips to more day trips.

Motion: James Sununu moved to increase the amount by \$3,000. Tom von Jess seconded.

Motion passed: 4-0. New budgeted amount = \$8,500.

The Board returned to page 34.

Page 34 – (Other Instructional) Admissions – 4140060-327 - \$18,000 (Admin proposed) Board increased by \$2,000, new budget amount = \$20,000

It was noted that the Student Activity Funds can also supplement the trips.

Page 132 – Transportation – Other – 4272909-519 - \$1

Debt Service – 4510000

Page 134 – Principal Payment – 4511000-910 - \$105,000

Page 135 – Interest Payment – 4512000-830 - \$28,625

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Employee Benefits – 4290000

It was noted that due to the increase in the GMR (18.5%) all numbers have been adjusted and new budget pages will be issued. The overall result was an increase of \$170,000. Actual increase will be released in March. Historically high GMR's tend to come in lower than originally expected but there is NO guarantee of this.

Page 137 – Health Insurance – 4290000-211 - \$ 1,143,965 (admin proposed)

Motion: James Sununu moved to fund 9.25% (half of the 18.5 % increase) from the Healthcare Expendable Trust Fund. Cindy Burke seconded. **Motion passed: 4-0.** New budgeted amount = \$1,058,965.

Page 140 – Dental Insurance – 429000-212- \$32,742

Page 141 – Life Insurance – 429000-213 - \$5,737

Page 142 – L.T.D. Insurance – 4290000-214 - \$17,409

Page 143 – FICA – 429000-220 - \$376,174 (Reflects reduction of part-time grade 7/8 teacher)

Page 144 – Retirement – 4290000-230 – \$700,559

Page 145 – Unemployment Insurance – 4290000-250 - \$1,889

Page 146 – Workers' Compensation – 4290000-260 - \$22,157

Page 147 – Dues and Fees – 4290000-810 - \$750

Interfund Transfers – 4522100

Page 149 – Transfer to Food Service – 4522100-931 - \$16,000

School Nutrition - 4312030

Page 151 – Salary - Director – 4312030-102- \$49,604

Page 152 – Salaries - Workers – 4312030-112 - \$57,236 (3.4% increase was in not correctly listed on this page. Figures will be adjusted and new page to be issued.)

Page 153 – Salaries - Substitutes – 4312030-128 - \$1

Page 154 – Repair/Maintenance Service – 4312030-432 - \$2,550

Page 155 – Supplies – Non-Food – 4312030-614 - \$3,750

Page 156 – Supplies – Milk & Food – 4312030-630 - \$50,000

Page 157 – Supplies – USDA Commodities – 4312030-631 - \$12,500

Page 158 – Computer Software – 4312030-650 - \$2,200

Page 159 – Equipment – 4312030-739 - \$1,500

Page 160 – Other Expenses – 4312030-890 - \$1,680

Warrant Articles

The Board agreed to review and discuss possible Warrant Articles at the next regular board meeting.

Accounts revisited

The Board returned to discussion on Regular Education

Page 2 - Salaries – Certified Staff – 4110009-103 - \$2,313,741 (Admin proposed)

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Motion: Tom von Jess moved to remove the 50% position proposed for the Grade 7/8 team. James Sununu seconded. **Motion passed: 4-0.**

New budgeted amount \$2,285,346

Discussion was held on the 60% Enrichment Coordinator position and included clarification of job description, determining the need and restructuring the position as Outdoor Education Teacher.

Tracy Griffenhagen, Assistant Principal/Director of Special Services arrived at 8:54 a.m.

The position will be incorporated in the Unified Arts programs. 60% equates to 3 days per week.

The Board returned to discussion on Technology

Page 77 – Software License/Support – 4222522-644 - \$57,242

Motion: Tom von Jess moved to maintain the CrashPlan amount at \$22,000. James Sununu seconded. **Motion passed: 4-0.**

Page 79 – Technology Equipment – 4222522-739 - \$83,047

Discussion of iMacs versus Chromebooks included life cycle and per student costs. No changes were made.

Motion: James Sununu moved to approve the budget to include the changes made at today's session. Tom von Jess seconded. **Motion passed: 4-0.**

Motion: James Sununu moved to adjourn the work session at 9:17 a.m. Cindy Burke seconded. **Motion passed: 4-0.**

Respectfully submitted,

Rhonda Evans
Secretary to the Superintendent