

**North Hampton School District**  
**School Board Work Session Minutes**  
**Tuesday, October 16, 2018 @ 7:30 a.m.**  
**SAU 21 Office – Lower Conference Room**  
**2 Alumni Drive, Hampton**  
**[www.sau21.org](http://www.sau21.org)**

*Approved by the Board – November 15, 2018*

**Attendance**

School Board members: James Sununu; Chair, Cindy Burke; Vice-Chair; Gregg Duffy, Erin Stanton and Thomas von Jess.

Administration: Dr. Ronna Cadarette; Assistant Superintendent, Matt Ferreira; Business Administrator, Nancy Tuttle; Finance Manager, Dr. Erik Anderson; Principal, and Tracy Griffenhagen; Assistant Principal/Director of Special Services.

Dr. William Lupini; Superintendent arrived at 7:38 a.m.

Chair James Sununu called the Work Session to order at 7:35 a.m.

Matt Ferreira reported that the GMR (Guaranteed Maximum Rate for health insurance) was just received. The increase is 18.5%. The amount budgeted was 7.3% based on last year's rate. It was explained that the amount is based on past claims history which have been high throughout the districts as well as the state overall.

A lengthy conversation was held on recent law changes to the Default Budget. Specifically what can and cannot be included in the Default. Currently there are varying interpretations to the new law. A major change is how contracts are calculated and that proposed positions or changes cannot be included in the default. The administration will present examples of both scenarios at the next budget review session.

Other items reviewed were current enrollment, 1-to-1 devices, on-going CBA negotiations and the North Hampton town budget. The overall proposed school district budget for 2019-2020 has a 6.47% increase over the previous year.

It was reported that the 2018-2019 budget book includes items such as an Acronym Key (to explain common terms used throughout the book), trust fund balances, enrollment info, salary schedules for SEA, SESPA and non-union employees, and three-year averages in the spreadsheets.

**2019-2020 Budget Review**

At 8:13 a.m. the Board began their review of the proposed budget line by line.

**Regular Education - 4110009**

Page 2 – Salaries – Certified Staff - 4110009-103 - \$2,313,741

Principal Erik Anderson presented the Board with a 3-page narrative providing detailed information regarding the proposed budget. Items addressed include staffing, curriculum and program development, after-school and social development opportunities, instructional technology and building and grounds.

It includes a proposal for a 0.5 grade 7 & 8 teacher and the reduction of the full-time Enrichment Coordinator to a 0.6 position. The job description for the Enrichment Coordinator position was requested for the next work session.

A lengthy discussion was held concerning this item. This item will be revisited at the next budget review session. At 8:56 a.m. the budget review continued on.

Page 5 – Salaries – ED Associates/Aides/Monitors - 4110009-105 - \$1

Page 6 – Salaries – Tutors - 4110009-107 - \$14,225

Page 7 – Salaries – Substitutes - 4110009-128 - \$39,357 (permanent sub position was eliminated)

Page 8 – Repair/Maintenance Equipment - 4110009-430 - \$1,800

Page 9 – Rental/Lease Equipment - 4110009-442 - \$11,058

Page 10 – Supplies - 4110009-610 - \$45,180

Page 11 – Books/Print Media – 4110009-641 - \$22,100

Page 12 – Equipment – 4110009-739 – Equipment - \$3,720

**Special Education – 4120012**

Page 14 – Salary – Directors/MGRS – 4120012-102 - \$49,369

A 3.4% increase has been figured into all positions not covered by a CBA throughout the SAU.

Page 15 – Salaries – Certified Staff – 4120012-103 - \$555,857

Page 16 – Salaries – Specialists – 4120012-104 - \$80,864

An in-house BCBA is being proposed which will result in better services, more days/hours, more synergy between the position and staff. This position will also help reduce the number of EA's needed over the next 3-5 years.

Page 17-18 – Salaries Ed Associates/Aides/Monitors – 4120012-105 - \$554,423

This includes two new positions. One is an EA that can no longer be funded from the IDEA grant as the need is no longer *un*anticipated. The second position is a new full-time EA position.

At 9:18 a.m. Cindy Burke excused herself from the meeting.

Page 19 – Salaries – Assocs-out-of-district – 4120012-106 - \$1

Page 20 – Salary – Clerical – 4120012-110 - \$38,640

Page 21 – Salary – Other – 4120012-119 - \$1

Page 22 – Workshops/Seminars – 4120012-322 - \$1,800

Chair James Sununu stated the next Work Session would begin with page 23 Professional Services. The next budget review is scheduled for Tuesday, October 23, 2018 at 5:00 p.m. prior to the SAU #21 Joint Board meeting. A third session will be needed. The Chair will gather input for a possible date and time.

**Motion:** James Sununu moved to adjourn the work session at 9:28 a.m. Tom von Jess seconded.

**Motion passed: 4-0.**

Respectfully submitted,

Rhonda Evans

Secretary to the Superintendent