

North Hampton School District

North Hampton School Board
Thursday, September 20, 2018
North Hampton School – Music Room
201 Atlantic Avenue, North Hampton
www.sau21.org

School Board members present: James Sununu; Chair, Cindy Burke; Vice-Chair, Gregg Duffy, Thomas von Jess, and Erin Stanton.

Administration present: Dr. William Lupini; Superintendent, Dr. Erik Anderson; Principal, Tracy Griffenhagen; Assistant Principal/Director of Special Services, and Rebecca Carlson; Curriculum

Other present: Jason Saltmarsh; Winnacunnet Technology director.

Absent: Matt Ferreira; Business Administrator.

At 7:05 p.m., James Sununu called the North Hampton School Board Meeting to **order**.

2. Approval of Minutes

Motion: Thomas von Jess moved to approve the August 20, 2018 Public minutes as written and non-public minutes as written. Second: Erin Stanton. Motion passed 4-0-1. (Cindy Burke abstained).

3. Correspondence/Commendations

Dr. Anderson expressed commendations

- To the volunteer chaperones on the Merrowvista Sixth Grade Trip: Paige DiPietro: Education Associate, Kyle DiPietro; Education Associate, Joel Hurvitz; Education Associate, and Mara Derosier; School Nurse.
- Commendations to the North Hampton faculty for a very strong start to the school year.

4. Questions / Comments from Those in Attendance

Marsha Robie inquired about the middle school structure.

Budget workshops will begin in October where discussions will include student enrollment within each group and the next five-year enrollment plan.

6. Continuing Business (Out of Order)

f. Power School - Update

Dr. Lupini expressed appreciation to Jason Saltmarsh for his assistance with the Power School implementations.

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Jason Saltmarsh discussed the advantages of Power School and advised that Jeremy Murphy: Winnacunnet Power School Director can be contacted for any needed advice.

Teachers will participate with additional Power School Training on the October 5th early release day, evening opportunities will be available for parent/guardian training. Schedules and details will be forthcoming.

Dr. Ronna Cadarette arrived at the meeting at 7:34 p.m.

5. Education Update

a. School Council

Tracy Griffenhagen discussed that curriculum night is scheduled for October 11th from 5:00 – 7:00 with two sessions. Open circle time will be reviewed this fall during upcoming professional development sessions, staff will continue competency-based training with Jonathan Vander Els, Professional Development committee is getting up and running, evaluation tools are being discussed, 1-1 computers is up and going with students, community meetings will begin in October after an overall meeting to take place in September.

6. Continuing Business

a. Board Goals

Goal 1 included an update with Dr. Maura Hart: Professional Development & Training who worked with grade level team norms, whole school meeting norms, and a school climate and communication task force meeting that is driving some of our initiatives.

On October 17, Dr. Maura Hart will return to talk about establishing more clarity with sharing leadership, and an e-mail protocol.

A climate culture survey will be upcoming involving developing the next steps.

b. Gas Line Update

James Sununu informed that the school continues to be running on the backup hot water system, boilers have been installed but are not running as yet, and that final items are being wrapped up.

7. New Business

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a. Future Meeting Location

b. School Recording Equipment

James Sununu informed that negotiations continue to move forward with continuing the school board meetings in the North Hampton School with the Channel 22 broadcasting.

c. 2019-2020 Budget Review Dates

The Board agreed to hold budget reviews on October 16th, October 23rd from 7:30 – 9:30 a.m. in the SAU21 Conference Room, and Tuesday, October 23rd from 5:00-7:00 p.m. at the SAU21 Conference Room.

d. Parent Survey Results

Cindy Burke agreed to set up a meeting with administration before the next October Board meeting to discuss the parent survey results and next steps.

e. Website

The Board expressed their appreciation to Cindy Burke for her efforts as she worked on the website which enables users to easily find the quick links, has great navigation and accessibility, and the school information is being refreshed often.

8. Written Reports

a. Superintendent

Dr. Lupini advised:

-  The Joint Board Meeting is scheduled for October 23, 2018 at 7:00 p.m. and looked forward to seeing the Board that evening.
-  The purpose of educator evaluations, developing and implementing a new appraisal plan to be effective for July 1, 2019. Discussions included principal evaluation guidelines, and New Hampshire Principal Evaluation Frameworks for educational leadership, school culture and instructional programs, school management, school & community, integrity and ethics, social & cultural contexts, local district goals, and student growth.

C) Assistant Superintendent's Report

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- ✚ Lisa Harris; WHS Business Teacher is our new teacher mentor facilitator, and that Cindy Fagan; SMS Assistant Principal will be our new teacher mentor administrative representative.
- ✚ Additional information will be presented on SAU21 Curriculum Team Leaders at the October meeting.
- ✚ Twitter is another informational avenue where parents and staff can get more SAU21 information.

c. Administration Report - Dr. Erik Anderson and Tracey Griffenhagen reviewed their written report.

The Board welcomed Rebecca Carlson; Curriculum Coordinator to the Board meeting and to North Hampton School who spoke of her job description and goals for the year.

Dr. Anderson presented a Sept 10-14, 2018 Merrowvista overnight trip presentation and stated the he does not recommend continuing this trip next year without teachers. He recommended local activities and field trips such as the Escape Room, Camp Lincoln, and the local library. Fundraisers will begin after learning how many children are interested in attending the spring New York City and Washington D.C. trips.

d. Financial Report

James Sununu informed that Plodzik and Sanderson Professional Association/Accountants & Auditors has begun the annual audit, the FY 2017-18 audited numbers are completed, and the 2017-2018 unreserved fund balance was \$512.00 after fully funding the Special Education Expendable Trust for \$75,000 and the Building Expendable Trust for \$25,000.

e. BUDCOM

James Sununu informed that BudCom meetings will begin first on the town budget in about two weeks, followed by the school budget meetings.

f. Facilities

The Board reviewed a written facilities report provided by John Gamache.

g. School Nutrition

The Board reviewed a written school 2018 August nutrition report and the YTD Department Overview 2018/2019 School Year written by Paula Field.

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h. Town CIP Committee

James Sununu reported that the CIP Committee agrees and will recommend the School Board report.

i. Winnacunnet Update

9. Personnel – Principal McGowan’s report is provided in the Board’s packet.

10. Policy

a. Second Read & Approval – GBAA, GBCD, GBEEA

Motion: Thomas von Jess moved to approve policy GBAA, Sexual Harassment – Employees / Staff as amended. Second: Gregg Duffy. Motion passed with a roll call vote.

Amendment: Page 3 of 5. Paragraph IV. Add: Parents, Guardians will be notified prior to their child being questioned in an investigation.

Motion: Cindy Burke moved to approve policy GBCD Background Investigation and Criminal Records Check as written. Second: Thomas von Jess. Motion passed with a roll call vote 5-0-0.

Motion: Thomas von Jess moved to approve GBEEA Confidential Student Information as corrected. Second Cindy Burke. Motion passed with a roll call vote 5-0-0.

Correction – Page 1 of 2. Paragraph 1, first sentence – Add the – It is the policy...

11. Signing of the Manifests – The Board members present signed the manifest.

12. Next Meeting Date - Thursday, October 18, 2018

Motion: Cindy Burke moved to enter Non-Public Session RSA 91-A: 3 II for (c) at 9:18 p.m.
Second: James Sununu. Motion passed with a roll call vote.

Submitted by Maureen Hastings, Recording Secretary (Approved October 18, 2018)