

North Hampton School District

**School Board Meeting Minutes
North Hampton School – Music Room
201 Atlantic Avenue, North Hampton
Tuesday, March 20, 2018 at 7:00 p.m.
www.sau21.org.**

School Board members present: James Sununu, Cindy Burke, Gregg Duffy, Thomas von Jess, and Erin Stanton.

Administration present: Dr. Robert Sullivan: Superintendent, Dr. Ronna Cadarette; Assistant Superintendent, Matt Ferreira; Business Administrator, Dr. Erik Anderson; Principal, and Tracy Griffenhagen; Assistant Principal/Director of Special Services.

At 7:02 p.m., Superintendent Sullivan called the North Hampton School Board Meeting to **order** and welcomed Erin Stanton to the school board as well as congratulated Gregg Duffy on his re-election to the school board. He then entertained nominations for a new Chairperson.

a. Re-organization of the Board / Committee Assignments

Chair

Motion: Gregg Duffy moved to nominate James Sununu as School Board Chair for the 2018-2019 school year. Second: Thomas von Jess. Motion passed 5-0-0.

Vice-Chair

Motion: Gregg Duffy moved to nominate Cindy Burke as School Board Vice-Chair for the 2018-2019 school year. Second: Thomas von Jess. Motion passed 5-0-0.

Positions (Appointed)

Bud Com Representative	James Sununu
Bud Com Alternate	Cindy Burke
SEA Representative	Erin Stanton
SEA Alternate	Thomas von Jess
SESPA Representative	Not needed
SESPA Negotiations Alternate	Not needed
SAU Operations Committee Rep.	Thomas von Jess
SAU Operations Committee Alternate	Gregg Duffy
CIP (Town Committee)	James Sununu

North Hampton School District

**School Board Meeting Minutes
North Hampton School – Music Room
201 Atlantic Avenue, North Hampton
Tuesday, March 20, 2018 at 7:00 p.m.
www.sau21.org.**

School Facility Use / Alt.	Cindy Burke / Gregg Duffy
Building Committee / Alt.	Gregg Duffy / Thomas von Jess
School Council	Cindy Burke / Erin Stanton
NHSBA Delegate	Thomas von Jess
Channel 22	Cindy Burke / James Sununu
Legislative Liaison	James Sununu
Safety Committee	James Sununu

b. Code of Ethics BCA-R

James Sununu read out-loud, reviewed and the Board signed the Code of Ethics BCA-R-resolution relative to a code of ethics.

The Board agreed to hold a discussion involving possibly modifying the school policy manual and to be placed on the agenda for discussion during the April meeting.

c. Accept, and Adopt Policy Manual as Written

Motion: Gregg Duffy motioned to accept and adopt Policy Manual as currently written.
Second: Thomas von Jess. Motion passed 5-0-0.

2. Approval of Minutes

Motion: Cindy Burke moved to approve the February 15, 2018 Public and Non-Public minutes as amended. Second: Thomas von Jess. Motion passed 4-0-1 (Abstained Erin Stanton).

Amendments: Page 3 – d. Web Design Update - Change Paragraph to: Cindy Burke informed of meeting with two web design vendors. She discussed the requirement for ADA compliance with regards to video capturing. She will arrange a meeting with John Savastano and others to discuss. In addition, she discussed changing our SIS system to Power School which would more easily integrate with a new website.

Page 5 – e. BUDCOM change (SESPA) by 9-0.

3. Correspondence/Commendations

North Hampton School District

**School Board Meeting Minutes
North Hampton School – Music Room
201 Atlantic Avenue, North Hampton
Tuesday, March 20, 2018 at 7:00 p.m.
www.sau21.org.**

- ❖ Commendations to Coach Guidi and the NHS Boys Basketball Team for a great championship season.
- ❖ Commendation to John Gamache and his staff for maintaining the school and getting the school ready during and after the snow storm.
- ❖ Amy Choate for her role as Wellness Committee Chair.

4. Questions / Comments from Those in Attendance

Fifth Grade student Mira Franzoso presented a petition signed by the 6th 7th and 8th grade students stating that they are in favor of continuing the overnight field trips.

Mark McFarlane expressed that the constitution is a valuable document for the school.

5. Education Update

a. Pi-Heads – Robotics Team Presentation

Tonight's robotics presentations theme is about water and how to save water at school.

b. School Council

Dr. Anderson discussed that the Leadership Council discussed shared governance and constitution, good school collaboration, calendar and power school.

During the staff meeting, faculty considered working with a facilitator to help to guide and facilitate themselves on climate and culture, frame our work for ourselves, find common ground, stay focused on a primary goal, and to maintain a respectable, professional, heartfelt, culture.

Further discussion included to guide and facilitate ourselves on climate and culture first and then tiering and vision second. The Board encouraged conversations on the difference between collaboration vs. agreement. What if not everybody agrees, so how do you help people who don't agree with these changes, to move through the changes for the benefit of our children.

c. Report Card Update

Dr. Anderson informed that grades are closed on Friday, March 16, and report cards will be available on March 27 at 3:00 p.m.

6. Continuing Business

North Hampton School District

School Board Meeting Minutes
North Hampton School – Music Room
201 Atlantic Avenue, North Hampton
Tuesday, March 20, 2018 at 7:00 p.m.
www.sau21.org.

a. Board Goals

The Board agreed to conduct a school board retreat. James Sununu agreed to send out meeting dates for the Board consideration.

b. 2017-2018 Last Day of School

Motion: James Sununu motioned to approve the 2017-2018 last day of school on Wednesday, June 20, 2018, with the May 18, 2018 professional development day changed to an early release day. Second: Thomas von Jess. Motion passed 5-0-0.

c. 2018-2019 School Calendar

Motion: James Sununu motioned to approve the 2018-2019 School Calendar draft #4 as written. Second: Cindy Burke. Motion passed 5-0-0.

d. Overnight Trips – Update

Dr. Anderson reviewed available chaperones needed for the overnight trips.

Mike Caron; Enrichment Coordinator spoke plainly about what happens during the overnight trips, the level of risk that the chaperones are exposed to, false allegations, and the worries that the chaperones deal with during the trip. Mr. Caron's presentation can be viewed on Channel 22.

The Board agreed to rethink the overnight trip funding. The teachers and administration will continue to discuss this issue.

e. Power School

Dr. Anderson discussed adopting Power School.

f. Web Design Proposal – No discussion.

7. New Business

8. Written Reports

a. Superintendent

Dr. Sullivan discussed his report.

b. Assistant Superintendent

North Hampton School District

School Board Meeting Minutes
North Hampton School – Music Room
201 Atlantic Avenue, North Hampton
Tuesday, March 20, 2018 at 7:00 p.m.
www.sau21.org

Dr. Ronna Cadarette discussed her written report.

- ❖ Forrest Carter of Seabrook has been nominated by the SAU #21 to receive the 2018 Champions for Children Award for his dedication, passion and participation with Across New Hampshire, After School Alliance Ambassador, Seabrook Adventure Zone, Six Flags Read to Succeed, and Seacoast Youth Services. The SAU21 Administration will recognize Mr. Carter during the April 9, 2018 Seabrook School Board meeting.

c. Administration Report - Dr. Erik Anderson and Tracey Griffenhagen provided and discussed a written report and spoke about the Curriculum Coordinator position update. James Sununu agreed to be the School Board representative to the Curriculum Coordinator Search Committee.

d. Financial Report - Matt Ferreira briefly reviewed the FY2017-18 expenditure report.

- ❖ The SAU 21 has received notification from the IRS for a \$41,000 preliminary share of health care benefit penalties.

i. Audit Governance Letter

Matt Ferreira reviewed the Plodzick and Sanderson Governance Letter in regard to the 2017 Annual Financial Audit. The full audit can be viewed on the SAU21 website.

e. BUDCOM – No discussion

f. Facilities

The Board reviewed a written facilities report provided by John Gamache.

g. School Nutrition

The Board reviewed a written school nutrition report, and the YTD Department Overview 2017-2018 School Year.

h. Town CIP Committee – Nothing to report.

i. Winnacunnet Update – The Winnacunnet Principals report is included in the Boards packet.

9. Personnel

a. Job Share Request

North Hampton School District

**School Board Meeting Minutes
North Hampton School – Music Room
201 Atlantic Avenue, North Hampton
Tuesday, March 20, 2018 at 7:00 p.m.
www.sau21.org.**

Erin Ibey and Laurie Berry (Grade 2 teachers) have requested to job-share a grade 2 position.

Motion: Cindy Burke moved to approve the job request by Erin Ibey and Laurie Berry as presented. Second Thomas von Jess. Motion passed 5-0-0.

11. Signing of the Manifests – The Board members present signed the manifest.

12. Next Meeting Date - Thursday, March 19, 2018 at 7:00 p.m. - Regular Meeting

Motion: Thomas von Jess moved to adjourn the meeting at 10:37 p.m. Second: James Sununu. Motion passed 5-0-0.

Submitted by Maureen Hastings, Recording Secretary (Approved April 17, 2018)