

# North Hampton School District

School Board Work Session Minutes  
North Hampton School – Music Room  
201 Atlantic Avenue, North Hampton  
Tuesday, October 17, 2017 at 7:00 p.m.  
[www.sau21.org](http://www.sau21.org).

School Board members: James Sununu; Chair, Cindy Burke; Vice-Chair; Tamara Le, Thomas von Jess, and Gregg Duffy.

Administration: Dr. Robert Sullivan: Superintendent, Dr. Ronna Cadarette; Assistant Superintendent, Matt Ferreira; Business Administrator, Nancy Tuttle: Finance Manager, Dr. Erik Anderson; Principal, and Tracy Griffenhagen; Assistant Principal/Director of Special Services.

At 7:00 p.m., James Sununu called the School Board Work Session to **order**.

## **2. 2018-2019 Budget Review**

Matt Ferreira informed the Board that the GMR has been set for 7.3%.

Page 12 Equipment - 4110009-739 - \$3,500

### **Page 54 Salary Curriculum Coordinator**

The Board reviewed and discussed a Salary Comparative Analysis: Curriculum Coordinator.

Motion: James Sununu moved to budget \$72,000 for Salary Comparative Analysis: Curriculum Coordinator. Second: Tamara Le. Motion passed 5-0-0.

### **Page 70 Technology 4222522**

Page 71 Salaries – Certified Staff - 4222522-103 - 80,864

Page 72 Salary – Technician - 4222522-109 - \$48,550

Page 73 Contracted Services - 4222522-328 - \$5,000

Page 74 Repair/Maintain Computers - 4222522-431 - \$5,000

Page 75 Supplies – Computer - 4222522-612 - \$12,000

Page 76 Information Access Fees - 4222522-643 - \$10,320

Page 77-78 Software License/Support - 4222522-644 - \$53,469

Page 79 Software - 4222522-650 - \$3,000

Page 80 Technology Equipment - 4222522-739 - \$74,039

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Page 81 Training 4222522-896 - \$1,750

## **Page 82 Board of Education 4231000**

Page 83 Salaries District Officers - 4231000-117 - \$13,980

Page 84 Legal - 4231000-333 - \$6,000

Page 85 Audit - 4231000-334 - \$7,900

Page 86 Annual Meeting - 4231000-335 - \$1,560

Page 87 Advertising - 4231000-540 - \$1,000

Page 88 Travel Reimbursement - 4231000-580 - \$1

Page 89 Dues and Fees - 4231000-810 - \$3,416

Page 90 Other Expenses - 4231000-890 - \$1,000

## **Page 91 SAU Services 4232000**

Page 92 SAU Services - 4232000-311 - \$226,000

Matt Ferreira informed that this is an estimated price, and a new price will be forthcoming.

## **Page 93 School Administration 4241031**

Page 94 Salaries – Administration - 4241031-101 - \$155,108

Page 95 Salaries – Clerical - 4241031-110 - \$100,930

Page 96 Workshops/Seminars - 4241031-322 - \$2,000

Motion: James Sununu moved to increase Workshops/Seminars - 4241031-322 to \$2,000.  
Second Thomas von Jess. Motion passed 5-0-0.

\$1,000 additional funds would be designated for a curriculum coordinator.

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Page 97 Rental/Lease Equipment - 4241031-442 - \$2,108

Page 98 Telephone - 4241031-531 - \$581

Page 99 Postage - 4241031-534 - \$3,280

Page 100 Supplies - 4241031-610 - \$2,350

Page 101 Dues & Fees - 4241031-810 - \$2,750

Motion: James Sununu moved to increase Dues & Fees - 4241031-810 to \$2,750. Second: Cindy Burke. Motion passed 5-0-0.

Association for Supervision and Curriculum Development premiere membership for a curriculum coordinator in the amount of \$150.

## Page 102 Buildings 4262026

Page 103 Salaries – Directors, Mgrs. - 4262026-102 - \$69,436

Page 104 Salaries – Custodians - 4262026-111 - \$138,063

Page 105 Salaries – Substitutes - 4262026-128 - \$1,920

Page 106 Salaries – Overtime - 4262026-130 - \$3,000

Page 107 Consultants - 4262026-340 - \$3,000

Page 108 Water - 4262026-411 - \$7,800

Page 109 Trash Removal - 4262026-421 - \$6,750

Page 110-111 Repair/Maintenance Service - 4262026-432 - \$77,513

Page 112 Insurance - 4262026 -520 - \$30,573

Page 113 Supplies - 4262026-610 - \$23,300

Page 114 Electricity - 4262026-622 - \$53,472

Page 115 Bottled Gas - 4262026-623 - \$2,000

Page 116 Heating Fuels - 4262026-624 - \$45,000

Matt Ferreira informed that this price is based on current consumption.

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Page 117 Renovations - 4262026-720 - \$1

Page 118 Furniture - 4262026-733 - \$16,000

Page 119 Equipment - 4262026-739 - \$4,400

Page 120 Training - 4262026-896 - \$750

## **Page 121 Grounds 4363026**

Page 122 Snow Removal - 4263026-422 - \$12,000

Page 123 Lawn Mowing/Care - 4263026-424 - \$7,550

Page 124 Grounds Repair/Maintenance - 4263026-433 - \$17,900

## **Page 125 Vehicles 42650**

Page 126 Vehicles Expenses - 4265026-436 - \$2,200

## **Page 127 Transportation 42720**

Page 128 Transportation – Contract - 4272109-515 - \$379,519

Page 129 Transportation – SPEC. NEEDS - 4272212-516 - \$5,500

Page 130 Transportation – Athletics - 4272460-517 - \$5,000

Page 131 Transportation – Field Trips - 4272509-518 - \$5,250

Page 132 Transportation – Other - 4272909-519 - \$1

## **Page 133 Debt Service 4510000**

Page 134 Principal Payment - 4511000-910 - \$100,000

Page 135 Interest Payment - 4512000-830 - \$34,103

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## Page 136 Employee Benefits

Page 137-139 Health Insurance - 4290000-211 - \$992,213

Matt Ferreira informed that this expense will be revised.

Page 140 Dental Insurance - 4290000-212 - \$31,680

Matt Ferreira informed that this expense is a 2.3% increase.

Page 141 Life Insurance - 4290000-213 - \$5,643

Page 142 L.T.D. Insurance - 4290000-214 - \$16,834

Page 143 FICA - 4290000-220 - \$357,483

Page 144 Retirement - 4290000-230 - \$661,550

Page 145 Unemployment Insurance - 4290000-250 - \$2,058

Page 146 Workers' Compensation - 4290000-260 - \$20,143

Page 147 Dues and Fees - 4290000-810 - \$535

## Page 148 Interfund Transfers

Page 149 Transfer to Food Service - 4522100-931 - \$12,500

## Page 150 School Nutrition

Page 151 Salary – Director - 4312030-102 - \$48,009

Page 152 Salaries – Workers - 4312030-112 - \$57,663

Matt Ferreira informed that this amount is pending approval at the Thursday, October 19, 2017 Board Meeting.

Page 153 Salaries – Substitutes - 4312030-128 - \$250.

Page 154 Repair/Maintenance Service - 4312030-432 - \$2,550

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Page 155 Supplies – Non-Food - 4312030-614 - \$3,500

Page 156 Supplies – Milk & Food - 4312030-630 - \$52,000

Page 157 Supplies – USDA Commodities - 4312030-631 - \$12,500

Page 158 Computer Software - 4312030-650 - \$2,000

Page 159 Equipment - 4312030-739 - \$9,000

Page 160 Other Expenses - 4312030-890 - \$1,580

Total Budget is estimated at \$8,620,483 with a 1.44 % decrease. (A revised total budget will be brought forward at the October 19, 2017 School Board Meeting.

## **Proposed Warrant Articles**

The Board reviewed proposed warrant articles. SESPA Negotiations TBD, Long Term Maintenance \$27,000, Natural Gas Conversion \$225,000, Expendable Trust Funds for SPED, Health Insurance and Building Maintenance.

The Board agreed that a preliminary vote will take place at the October 19, 2017 School Board meeting to present to the Budget Committee.

James Sununu moved to adjourn the meeting at 9:02 p.m. Second: Cindy Burke. Motion passed 5-0-0

Submitted by Maureen Hastings, Recording Secretary (Approved November 16,2017)