

North Hampton School District
School Board Meeting Minutes
Thursday, September 21, 2017 @ 7:00 p.m.
North Hampton School - Music Room
201 Atlantic Avenue, North Hampton
www.sau21.org

School Board members: James Sununu; Chair, Cindy Burke; Vice-Chair; Thomas von Jess, and Gregg Duffy.

Administration: Dr. Ronna Cadarette; Assistant Superintendent, Matt Ferreira; Business Administrator, Dr. Erik Anderson; Principal, and Tracy Griffenhagen; Assistant Principal/Director of Special Services.

Absent: Dr. Robert Sullivan: Superintendent, and Tamara Le.

This meeting can be viewed on Channel 22

At 7:01 p.m., James Sununu called the School Board meeting to **order**.

2. Approval of Minutes

Motion: Thomas von Jess moved to approve the August 17, 2017 Public minutes as amended and Non-Public minutes as approved. Second: Greg Duffy. Motion passed 4-0-0.

Amendment: Page 2 – a. 2017-2018 Board Goals – second bullet rewrite: Work to adopt a culture that promotes productive, positive communications.

3. Correspondence/Commendations

Commendations to the North Hampton Faculty for their professionalism, and collaboration.

Commendations regarding the NHPIE (New Hampshire Partners in Education) who awarded North Hampton School the Blue-Ribbon Award for PAL's (People Active in Learning) involvement with volunteering.

Commendation to our greenhouse stewards who were recently awarded the Gold Circle Award.

Commendations to PAL (People Active in Learning), and staff for organizing our Back to School Picnic.

4. Questions / Comments from Those in Attendance – There were no comments.

5. Education Update

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a. School Council

Dr. Anderson welcomed Maryann von Jess as a new PAL member, and informed that Social / Emotion, Science and report card committees are organizing, exit surveys will be available, and technology changes will bring the teachers out of the cloud, to free up space for student use.

6. Continuing Business

a. Board Goals

Discussion included making a revision to School Board Goal 5: The Board agreed to review and bring forward School Board Goal 5 at the next meeting.

i. Website Design

Cindy Burke informed that the Communications Team reviewed the communications survey results, and agreed that the next step is to prioritize those results.

Other discussion included web site development, hiring a private firm that can assist with a management system that includes a ready-made formatted template, that is ADA compliant.

A video of what the template looks like, and what it does was presented, and possibly forming a web-site sub-committee to investigate multiple proposals and additional presentations.

A question was expressed if North Hampton School currently has Google Analytics and if it is attached to our current web-site? If not, can we get that? It will help us to build a new web site. Another program is called Surveys that would be useful to attach to our web-site.

Matt Ferreira informed that there would most likely be funds available for the project.

The Board expressed appreciation to Cindy Burke for gathering this information.

d. Superintendent's Search – Update

Matt Ferreira informed that during the August 30th Joint Board meeting, and Focus Group, a salary range and ideal characteristics of a superintendent was determined.

The next Joint meeting is scheduled for Tuesday, October 3rd at 7:00 p.m.

7. New Business

a. Award of Audit Bid

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Motion: Cindy Burke moved to accept the administration recommendation to award the audit services bid to Plodzik & Sanderson in the amount of \$7,900 annually for a total of \$39,500 for audit services. Second: Thomas von Jess. Motion passed 4-0-0.

8. Written Reports

a. Superintendent's – Dr. Sullivan provided a written report.

b. Assistant Superintendent - Dr. Cadarette provided a written report.

c. Administration Report:

Dr. Erik Anderson and Tracey Griffenhagen provided and discussed a written report.

d. Financial Report

Matt Ferreira briefly reviewed the FY2017-18 expense report, and requested additional lunch hours for the lunch program. More information will bring forthcoming at the October meeting.

7. New Business (Continued)

b. Health Insurance Joint Study Committee Update task (Out of order)

The purpose of the committee is to annually review the insurance benefits. We looked at all the different aspects of health insurance, and how to decrease costs. We encourage the increased participation at the smart shopper and slice of life programs. The Cadillac tax will also be reviewed.

8. Written Reports (Continued)

e. BUDCOM

James Sununu informed that the next meeting is scheduled for October 2, 2017 to review the school default budget and the 2016-2017-year end.

f. Facilities

The Board reviewed the written facilities report by John Gamache; Facilities Manager.

g. School Nutrition

Paula Field provided a September 2017 report for the Board to peruse.

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h. Town CIP Committee

James Sununu informed that the next meeting is scheduled for Friday, September 22, 2017.

i. Winnacunnet Update

Dr. Cadarette informed that the fall seasonal pep rallies, and sports games are on-going.

9. Personnel

10. Policy

11. Signing of the Manifests – The Board members present signed the manifest.

12. Next Meeting Date

Thursday, October 19, 2017 at 7:00 p.m. – Regular Meeting

Motion: James Sununu motioned to enter non-public session under RSA 91-A: 3 II (c) at 8:12 p.m. Second: Cindy Burke. Roll call vote: James Sununu says yes, Cindy Burke says yes, Thomas von Jess says yes, and Gregg Duffy says yes. Motion passed 4-0-0.

Submitted by Maureen Hastings, Recording Secretary (Approved October 19, 2017)