

North Hampton School District

School Board Meeting Minutes Thursday, August 17, 2017 @ 7:00 p.m. North Hampton School - Music Room 201 Atlantic Avenue, North Hampton www.sau21.org

School Board members: James Sununu; Chair, Cindy Burke; Vice-Chair; Tamara Le, Thomas von Jess, and Gregg Duffy.

Administration: Dr. Robert Sullivan: Superintendent, Dr. Ronna Cadarette; Assistant Superintendent, Matt Ferreira; Business Administrator, Dr. Erik Anderson; Principal, and Tracy Griffenhagen; Assistant Principal/Director of Special Services.

Other Speaker: Henry Marsh, Winnacunnet School Board Chair

This meeting can be viewed on Channel 22

At 7:00 p.m., James Sununu called the School Board meeting to **order**.

A warm welcome was expressed to North Hampton School principal Dr. Erik Anderson.

2. Approval of Minutes

Motion: Gregg Duffy moved to approve the June 22, 2017 Public minutes as amended.
Second: Tamara Le. Motion passed 4-0-1. (Cindy Burke abstained).

Amendments: Page 3 – Under New Business - Change Tamara Le to James Sununu agreed to participate on the Extra-Curricular Stipends Committee.

Motion: Gregg Duffy moved to approve the July 19, 2017 Public minutes as amended, and Non-Public as written. Second: Tamara Le. Motion passed 5-0-0.

Amendments: Page 2

- 5. Education Update A. School Council – change we are continuing to work on the new plans **to** School Council did not meet in July on the new SIP plans.
- 6. Continuing Business b. – Change adopt Dr. Erik Anderson to nominate Dr. Erik Anderson.

3. Correspondence/Commendations

Appreciation was expressed to everyone involved in the summer school program.

4. Questions / Comments from Those in Attendance – There were no comments.

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5. Education Update

a. School Council

Tracy Griffenhagen reported that the next School Council is meeting Tuesday, August 22, 2017.

6. Continuing Business

a. 2017-2018 Board Goals

Motion: Gregg Duffy moved to adopt the 2017-2018 Board Goals (with Goal 2 reworked / reformatted, and Goal 3 amendment) as amended. Second: Tamara Le. Motion passed 5-0-0

- Goal 2 – Rework this goal.
- Goal 3 Change second bullet to: Work to adopt a culture that promotes productive, positive communications.

b. Enrollment Projections Study Proposal

Matt Ferreira informed of the district being eligible to participate with a basic NESDEC 10-year annual enrollment forecast study proposal. *Or*, option 2 which is more of an in-depth analysis with a more demographic analysis and the starting price is approximately \$5,000. We would move forward on October 1st when the most updated information is available.

The Board agreed to utilize the NESDEC Basic 10-year Enrollment Projections Study Proposal.

c. Extra-Curricular Stipends Committee – Update

Motion: Cindy Burke moved to accept the North Hampton Extra-Curricular Stipends Committee recommendation to approve changing the “B Level Coaches stipend from 12 positions of \$370 / each to 6 positions at \$740 / each. Second: Thomas von Jess. Motion passed 4-0-1. (Gregg Duffy abstained).

d. Superintendent’s Search – Update

Matt Ferreira confirmed that the Joint Board has chosen New England School Development Council (NESDEC) to conduct a superintendent search.

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On Monday, August 21st, at 7:00 p.m. in the Lecture Hall at Winnacunnet High School, a Joint Board meeting is scheduled to meet with Dr. Ken DeBenedictis; Senior Consultant for NESDEC, to outline a search timeline, a draft announcement / advertisement, to form a sub-committee, and to discuss next steps in the process.

7. New Business

a. Suspension and Expulsion of Pupils RSA 193:13 (b)

Motion: Cindy Burke moved that The North Hampton School Board authorizes you (The Superintendent) under RSA 193:13 (b) (Suspension and Expulsion of Pupils) the authority to continue the suspension of a pupil for a period in excess of ten (10) school days. Second: Thomas von Jess. Motion passed 4-0-1. (Tamara Le abstained).

b. 2018-2019 Budget Development

1) Review of Budget Timeline

The Board reviewed and agreed to the recommended timeline for 2018-2019. Public Hearing is scheduled for January 9, 2018.

2. Calendar of Events

The Board reviewed and agreed with the proposed Calendar of Events – 2018.

3. Deliberative Session Dates

The North Hampton Deliberative Session is scheduled on February 6, 2018.

4. Discussion of Budget Expectations

Matt Ferreira requested of the Board to propose any FY18 budget expectations in anticipation of the budgeting scheduling.

Expectations could include: Scope of a web site, new WIFF, or a curriculum development coordinator or specialist.

v. Review of BudCom Schedule

The dates scheduled for the BudCom to review the 2017-2018 budget are: October 2nd for a year- end review (2016-2017) and default budget review,

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November 6th for a first review of the proposed 2017-2018 budget and
December 4th for a second review of the 2017-2018 proposed budget.

c. Review of Parent Survey Results – Cindy Burke reviewed the 2017 NHS Parent Survey power point presentation which can be viewed on Channel 22.

The Board expressed appreciation to Cindy Burke for structuring the survey and compiling the information.

8. Written Reports

a. Superintendent

Dr. Sullivan; Superintendent provided a written report, and expressed appreciation to Matt Ferreira for putting together the recognition cookout for the SAU #21 custodial staff.

b. Assistant Superintendent

Dr. Cadarette; Assistant Superintendent provided and reviewed her written report, and briefly spoke about the new strategies, refined plans, and goal setting that will be use throughout the District such as enhanced alignments, cross curricular units, collaboration among the district schools, classroom implementation, enhanced algebraic proficiencies, and a “Road Show” for teachers to train with OASYS.

Faculty members have attended the Competency Based Learning Design Studio Conference this summer through the New Hampshire Learning Initiative.

c. Administration Report:

Dr. Erik Anderson and Tracey Griffenhagen provided a written report and informed: Current enrollment is 372 students, and the Back to School picnic is scheduled for Thursday, August 24th.

Appreciation was expressed to Dan Singer, our MLP District Leader, for catching the administration team up on the in’s and out of My Learning Plan.

d. Financial Report

Matt Ferreira briefly reviewed the FY2017-18 expense report and discussed Page 1 - Administration, Page 3 - Computer Instruction Access Fees, Page 4 – Administration

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Salary, Page 5 – Buildings – Renovations, Page 9 – Regular Education PLTW, and Page 10-11- Long Term Maintenance Warrant Article and Roof Warrant Article.

e. BUDCOM

James Sununu informed that the scheduled meeting dates are October 2nd, for a year-end review (2016-2017) and default budget review, November 6th for a first review of the proposed 2017-2018 budget and December 4th for a second review of the 2017-2018 proposed budget.

f. Facilities

The Board reviewed the written facilities report by John Gamache; Facilities Manager.

g. Town CIP Committee

The work sheets were provided to the Town CIP Committee, and a short discussion about the placement of a gas line underneath the tracks was held.

h. Winnacunnet Update

Henry Marsh; Winnacunnet School Board Chair commended the Winnacunnet Janitorial / Maintenance Teams for their high standards of cleanliness. Isabel Johnston (North Hampton School Graduate) is the new Senior Student Council Representative to the Winnacunnet School Board.

9. Personnel – Deferred to Non-Public Session.

a. Nominations

10. Policy

a. Second Read & Approval

Motion: James Sununu moved to strike the sentence: "A final letter grade in each instructional area will be reported at the end of the school year as a statement of the student's overall performance". Second: Tamara Le. Motion passed 5-0-0.

Motion: Thomas von Jess moved to approve IKA-R Grading and Assessment: Grades K-5 and Unified Arts as written for Second Read and adoption as amended. Second: James Sununu. Motion passed 5-0-0.

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Motion: Thomas von Jess moved to approve IKA-R2 Grading and Assessment: Grades 6-8 as written for Second Read and Adoption as amended. Second: James Sununu. Motion passed 4-1-0. (Tamara Le opposed).

b. Board Review – Policy AE-R Constitution manager and leader practice.

The Board agreed to revisit and update Policy AE-R Constitution.

North Hampton District Policies Related to Policy Development

The Board reviewed the North Hampton District Policies Related to BG School Board Policy Development.

11. Signing of the Manifests – The Board members present signed the manifest.

12. Next Meeting Date and Agenda Items:

Thursday, September 21, 2017 at 7:00 p.m. – Regular Meeting

Motion: James Sununu motioned to enter non-public session under RSA 91-A: 3 II (b, c) at 9:15 p.m. Second: Cindy Burke. Roll call vote: James Sununu says yes, Cindy Burke says yes, Tamara Le says yes, Thomas von Jess says yes, and Gregg Duffy says yes. Motion passed 5-0-0.

Submitted by Maureen Hastings, Recording Secretary (Approved September 21, 2017)