

# Hampton Falls School District

**Thursday, November 8, 2018**  
**School Board Meeting at 6:00 p.m.**  
**8 Exeter Road, Hampton Falls**  
[www.sau21.org](http://www.sau21.org)

School Board Members present: Mark Lane; Chair, Greg Parish; Vice-Chair.  
John Bailly attended the meeting remotely from Grand Rapids, Michigan.  
Pamela Miller arrived at the meeting at 6:14 p.m.

Administration present: Dr. William Lupini; Superintendent, Matt Ferreira; Business Administrator, Beth Raucci; Interim Principal, and Alan Lajoie, Facilities Manager.

Absent: Dr. Ronna Cadarette; Assistant Superintendent, and Greg Marrow.

At 6:02 p.m., Mark Lane **called** the Hampton Falls School Board Meeting to order.

## 2. Reports

### a. Superintendent's Report - Dr. Lupini reviewed:

- ✚ The first step to forming the Joint Board Policy Committee is for each district board to adopt the recommended Policies, Policy Development, Adoption and Review.
- ✚ Welcome to Dr. Anne Wilson as consultant for developing our Educator Evaluation Plan for 2019-2014.
- ✚ Welcome to Dr. Joseph Connelly as consultant for Emergency Planning procedures among the SAU #21.
- ✚ Continuing staff and community forums.

### b. Assistant Superintendent's Report – Dr. Ronna Cadarette provided a written report.

### c. Principal - Principal Raucci reviewed her written report.

Appreciation was expressed to Jodi Linnehan Kriner: Dean of Innovation and Academics at Central Catholic High School for her presentation regarding student use of various technological and electronic devices.

### d. Financial

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Matt Ferreira reviewed the FY2018-19 expenditure report and a Playground Committee meeting. Discussion included raising funds, aligning playground goals, and developing a plan of action to move forward with the playground after the renovations are completed.

Pamela Miller arrived at the meeting at 6:14 p.m.

## e. Facility

Alan Lajoie reviewed the written facilities monthly status report and informed that the boiler was turned on, a valve on the pneumatic system was fixed, and is expecting to see the project foundation to be poured next week.

## f. School Nutrition

Matt Ferreira reviewed the School Nutrition Department Report.

## 3. Minutes – See agenda item 7. - Voting on Agenda Items.

- a. October 11, 2018
- b. October 29, 2018 Work Session

## 4. Continuing Business

### d. Building Renovation Project (Out of Order)

A brief discussion included:

- ✚ \$260,000 is available to move forward with the proposed cafeteria project and contacting a design architect to prepare the design scope for the two projects (gymnasium and cafeteria).
- ✚ A communications coordinator can relay project information to the public, creating a school board newsletter/mailler to the town folk, utilizing the town newsletter, a site renovation face-book page, and the electronic sign updates. \$2,500 was appropriated within the budget for a communications coordinator.

**a. School Board Calendar – Update.** The Board agreed to move forward with the design for the cafeteria and gymnasium renovations. See 7. Voting on Agenda Items.

The Board agreed to hold a budget work session on Wednesday, December 13<sup>th</sup> at 5:00 p.m. before the regular December 13<sup>th</sup> meeting.

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## b. Superintendent's Working Group –

John Bailly informed that the next meeting will be held on Thursday, November 15<sup>th</sup> to review the overall working group's recommendations and current actions taken, and finally the disbanding of the working group.

c. **3-Year Tech Plan** – The Board reviewed the 3-Year Tech Plan and presentation during the October meeting. Approval - See 7. Voting on Agenda Items

## 5. New Business

### a. Superintendent's Working Group – Facilitator Compensation

John Bailly reviewed Facilitator Compensation for \$500. See 7. Voting on Agenda Items.

### b. Policy

#### i. First Read

1. BAAA Policies, Policy Development, Adoption and Review
2. BGB Policy Adoption

The Board reviewed BAAA Policies, Policy Development, Adoption and Review and BGB Policy Adoption for First Read. A brief discussion was held in which Policies BAAA will replace Policy BGB.

c. **Personnel** – deferred to non-public session.

6. **Public Comment of Agenda Items** – There were no comments.

## 7. Voting on Agenda Items

Motion: Greg Parish moved to approve the October 11, 2018 Public Minutes as written. Second: Pamela Miller. Motion passed 4-0-0.

Motion: Greg Parish moved to approve the October 29, 2018 Work Session minutes as written. Second Pamela Miller. Motion passed 4-0-0.

Motion: Greg Parish moved to authorize up to \$500 for compensation for the Superintendent Working Group Facilitator. Second: Pamela Miller. Motion passed 5-0-0.

Motion: Greg Parish moved to approve the 3 Year Technology Plan as presented. Second: Pamela Miller. Motion passed 4-0-0.

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Motion: Greg Parish moved to authorize the SAU #21 Business Administrator to contract with Eckman Construction for the design and professional drawings of the gymnasium renovations and the proposed cafeteria. Second: Pamela Miller. Motion passed 4-0-0.

**8. Signing of the Manifest** – The members present signed the manifest.

## **Next Meeting Dates:**

Budget Work Session – Wednesday, November 28, 2018 at 6:00 p.m.

Budget Work Session – Thursday, December 13, 2018 at 5:00 p.m.

Regular Meeting Date - Thursday, December 13, 2018 at 6:00 p.m.

Motion: Greg Parish moved to enter into non-public session under RSA 91-A:3 II (b) at 6:58 p.m. Second: Pamela Miller. Motion passed with a roll call vote.

Submitted by Maureen Hastings, Recording Secretary (Approved December 13, 2018)