

# Hampton Falls School District

Thursday, June 7, 2018 at 6:00 p.m.  
School Board Meeting  
Lincoln Akerman School – Library  
8 Exeter Road, Hampton Falls  
[www.sau21.org](http://www.sau21.org)

**The Public meeting will begin at the end of the Public Hearing at approximately 6:10 p.m.**

School Board Members present:

Mark Lane; Chair, Greg Parish, Vice chair,  
Greg Marrow, and Pamela Miller.

John Bailly arrived at the meeting at 7:33  
p.m.

Administration present:

Dr. Robert Sullivan, Superintendent, Dr.  
Ronna Cadarette; Assistant Superintendent,  
Matt Ferreira; Business Administrator, Mark  
Deblois; Principal, Alan Lajoie, Facilities  
Manager.

Guest:

Dr. William Lupini.

At 6:04 p.m., Mark Lane called the Hampton Falls School Board Meeting to **order**.

The Board recognized Dr. Robert Sullivan upon his retirement with special gifts of appreciation to honor his eight years of service to the LAS community.

Dr. Sullivan expressed his pleasure working with the many board members, principals and staff over the years, he was glad that the building project passed, and will come back to see the new completed building and renovations.

## 2. Reports

### a. Superintendent's

 Dr. Sullivan reviewed his report.

### b. Assistant Superintendent

Dr. Cadarette reviewed her written report.

### c. Principal

Principal Deblois reviewed his written report.

 Current student enrollment is 232.

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## **d. Financial**

Matt Ferreira reviewed the 2018-19 budget. He informed that the District no longer needs an ESOL teacher.

Matt Ferreira reviewed the FY2017-2018 expenditure report.

## **e. Facility**

Alan Lajoie reviewed his written report, and informed that during construction, the bus will pick up students at the red door and exit by the parking lot.

**3. Minutes** – refer to 7. Voting on Agenda Items in continuing public minutes.

## **4. Continuing Business**

### **a. School Board Calendar – Update**

### **b. Superintendent’s Working Group – Update**

Pamela Miller informed that the surveys have gone out to parents, students, and to parents whose children have transferred to other schools. Some of the surveys have already been returned.

Dr. Sullivan expressed his appreciation to Dr. DeMitchell who when he sees a need, he reaches out to help our SAU21 Districts.

The Board agreed to add General Assurances to the agenda.

### **General Assurances for Federal Grants FY2019 (Added to the agenda)**

Matt Ferreira requested that the School Board Chair sign the General Assurances for Federal Programs FY2019 in blue ink before June 30, 2018. The SAU #21 Superintendent is also signing the General Assurances.

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This is a new procedure where administration is obligated to notify the Board of the general assurances, and we are assuring that we are conforming with our policies and conducting an annual audit. This is part of our fiscal control policies.

## **c. Transportation RFP**

Matt Ferreira discussed the proposed bus transportation RFP for the 2019-2024 (Five Year Term).

## **d. School Outdoor Sign**

Greg Marrow introduced the idea of adding an Electronic LED sign to LAS, and the idea of renting commercial grade printers from an Ink Supply Company. There would be no cost to the school for the printer except to pay for the ink. The Board expressed interest and suggested the possibility of a fund-raising effort that would be beneficial for this idea.

## **5. New Business**

**a. Withdrawal of Funds from the Special Education Expendable Trust Fund** – refer to 7. Voting on Agenda Items in continuing public minutes.

John Bailly arrived at the meeting at 7:33 p.m.

## **b. 3-Year Technology Plan – First Draft**

Zachary Lamare, Information Technologist introduced a 3-Year Technology Plan – First Draft. Discussion included language with a phasing approach for replacing and adding computer equipment, and ceiling projectors possibly replaced with newer WIFI technology.

**c. Personnel – Interim Principal** – deferred to non-public.

## **d. 2018-2019 Goal Setting**

The Board agreed to hold a 2018-2019 Goal Setting Workshop on Thursday, July 12, 2018 at 5:00 p.m.

## **6. Public Comment of Agenda Items**

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Whitney Nowak inquired about Epi pen language within the new bus contract.

**7. Voting on Agenda Items** – See public minutes - continued.

**8. Signing of the Manifest** – The members present signed the manifest.

## **Next Meeting Date**

- a. Thursday, July 12, 2018 at 5:00 p.m. 2018-2019 Goal Setting Workshop
- b. Thursday, July 12, 2018 at 6:00 p.m. - Regular Public Meeting

Motion: Mark Lane moved to enter Non-public Session RSA 91-A: 3 II for (b) at 7:53 p.m.  
Second: Greg Parish. Motion passed with a roll call vote.

Submitted by Maureen Hastings, Recording Secretary (Approved August 2, 2018)