



Lincoln Akerman School Addition

Progress Meeting Notes

8/30/18

Attendees: Matthew Ferreira (SAU 21), Alan Lajoie (SAU 21), Beth Raucci (SAU 21), Mark Lane (SAU 21), Bill Lupini (SAU 21), Larry Smith (SAU 21), Tony Franciosa (SAU 21), Marc Lehoullier (Trident), John Deloia (ECCI), Jon Krygeris (ECCI)

- The Owner-Design-Builder contract terms are resolved. The contract will be issued to ECCI by Trident today for final review and signature. The contract will then be returned to Trident and then to the SAU for signature.
- Temporary fence was installed to separate the project site from school operations on 8/21. Alan and Beth requested a minor layout change at the field side of the site to allow for stairway access to the field. Alan will remove one fence section for now which will allow this access. Once ECCI is on-site, the fence layout will be changed to allow access to the field via the existing exterior stairway. The layout of the fence was reviewed and approved in advance of installation by the Hampton Falls Fire Department.
- ECCI is targeting filing for a building permit with the Town Building Inspector the week of 9/10/18. ECCI has requested stamped plans from all design consultants. Marc asked Jon to reach out to the building inspector to confirm the permitting schedule.
- Early subcontractor/vendor authorizations – The following subcontractors/vendors have been authorized by the SAU for ECCI to subcontract with:
 - Sitework: Wickson Construction
 - Concrete Formwork: Kustom Construction
 - Reinforcing Material: Rebars & Mesh
 - Design-Build PHVAC: Oliver Mechanical
 - Design-Build Fire Sprinkler: Superior Fire Protection
 - Design-Build Electrical: Stellos Electric
 - Structural Steel and Masonry subcontractor recommendations will be sent to Trident this week.
- GMP Schedule: ECCI will be presenting the GMP by October 1, 2018. The SAU and Trident will be issuing ECCI another authorization to commit subcontracts against so additional trades can be hired. The current trending for the project budget versus the initial estimate last year has been positive so far.
- It was discussed and agreed that a moisture mitigating admixture in the concrete to protect against moisture issues in the concrete with respect to flooring installation was too expensive and not warranted given the proposed flooring systems (VCT) in the building. Marc has asked ECCI to get alternates from the flooring subs for 95% RH compatible adhesives and for a topical moisture



mitigation barrier system in the event moisture in the slabs becomes an issue. Slab moisture is still an industry wide issue.

- Site Safety:
 - Beth asked about coordinating truck traffic on the site around the scheduled travel times around the site for students and staff. She is concerned especially about the back of the building as students head out to and from recess at the field. Student safety must come first at all times. This was discussed and ECCI will be provided a copy of the school schedule for recess times as well as bus schedules. ECCI will review this schedule with subs. Mike Tremblay will be the site superintendent and he will be integral to the site safety coordination process. This will be discussed regularly at progress meetings. Fire drills will be coordinated with Mike in advance to allow for safe egress for staff and students as well as on-site construction personnel.
 - ECCI will be requiring all subcontractors to utilize their regular background check vendor for their employees.
- Site Logistics:
 - Beth asked about start and end times for construction work on site. John stated that regular working hours are from 6:30AM to 4:30PM. Some tasks, such as concrete slab placement, will require extended hours beyond this.
 - The construction office trailer will be placed on-site likely in early October.
 - Alan asked about placing the regular school dumpsters in the fenced in site area. This should be OK. Alan to review with Mike in a few weeks.
 - All subcontractors will be required to park either in the fenced in site area or across the street in the field.
 - It was requested that ECCI post signs on the fence that state “No Smoking” and “No Radios”. These are already ECCI subcontract requirements. ECCI will post the signs during the mobilization process.
- Progress meetings will be held every other Thursday at 9AM. The next meeting will be on 9/13/18. John noted it would be good to consider a small designated group at the regular meetings and possibly a once-a-month meeting with the entire committee.
- Winter conditions costs are on the Owner side of the budget. Plowing was discussed. ECCI will likely be given a winter conditions allowance by change order to charge against in advance of winter.