



# Meeting #12

Eckman Construction  
84 Palomino Lane  
Bedford, New Hampshire 03110

**Project:** 409 - Lincoln Akerman School  
8 Exeter Road  
Hampton Falls, New Hampshire 03844  
Fax: 03844

## Construction Progress Meeting Minutes

**MEETING DATE:** 02/28/2019 **MEETING TIME:** 9:00 AM - 10:30 AM Eastern Time (US & Canada)

**MEETING LOCATION:** ECCI Job Trailer - Lincoln Akerman School

### OVERVIEW:

Meeting every other Thursday to discuss construction progress for the Lincoln Akerman School Addition project.

### NOTES:

### ATTACHMENTS:

### ATTENDEES:

Name	Company	Phone Number	Email	Attendance
John Deloia	Eckman Construction Company, Inc.	Tel: (603) 623-1713 ext. 221	deloiaj@eckmanconstruction.com	For Distribution Only
Jon Krygeris	Eckman Construction Company, Inc.	Tel: (603) 623-1713	krygerisj@eckmanconstruction.com	Present
Mike Tremblay	Eckman Construction Company, Inc.	Tel: (603) 656-6266	tremblaym@eckmanconstruction.com	Present
Anne Ketterer	Lavallee Brensinger Architects	Tel: (603) 622-5450	anne.ketterer@lbpa.com	Present
Lance Whitehead	Lavallee Brensinger Architects	Tel: (603) 622-5450	lance.whitehead@lbpa.com	Absent
Ed Beattie	SAU 21	Tel: (603) 926-8992	edwardbb@comcast.net	Absent
Matt Ferreira	SAU 21	Tel: (603) 926-8992	mferreira@sau21.org	Present
Tony Fransciosa	SAU 21	Tel: (603) 926-8992	afprops@yahoo.com	Absent
Alan Lajoie	SAU 21	Tel: (603) 926-2539	alajoie@sau21.org	Present
Mark Lane	SAU 21	Tel: (603) 926-8992	mlane@sau21.org	Absent
Will Lojek	SAU 21	Tel: (603) 926-8992	will@lojekconstruction.com	Absent
Bill Lupini	SAU 21	Tel: (603) 926-8992	blupini@sau21.org	Absent
Greg Parish	SAU 21	Tel: (603) 926-8992	gparish@sau21.org	Absent
Beth Raucci	SAU 21	Tel: (603) 926-8992	braucci@sau21.org	Absent
Todd Santora	SAU 21	Tel: (603) 926-8992	toddsan@comcast.net	Absent
Beth Simon	SAU 21	Tel: (603) 926-8992	bsimon@sau21.org	Absent
Larry Smith	SAU 21	Tel: (603) 926-8992	lmsmith20@comcast.net	Absent
Nancy Tuttle	SAU 21	Tel: (603) 926-8992	ntuttle@sau21.org	Absent
Marc Lehoullier	Trident Project Advisors and Development Group	Tel: (603) 898-6110	mlehoullier@tridentgrp.com	Present

These meeting minutes are believed to be an accurate reflection of those items discussed and the conclusions that were reached during the referenced meeting.

Please contact Eckman Construction if there are any discrepancies or questions with the content of these minutes.

Uncategorized Items						
No	Meeting Origin	Title	Assignment	Due Date	Priority	Status
1.3	1	Subcontractor and Vendor Recommendations	Marc Lehoullier ( <b>Trident Project Advisors and Development Group</b> ), Jon Krygeris ( <b>Eckman Construction Company, Inc.</b> )			Open
<b>Official Documented Meeting Minutes:</b> Jon sent the EIFS subcontractor recommendation to Marc yesterday. Marc will review and forward to Matt for approval.						
1.5	1	Site Safety & Logistics	Mike Tremblay ( <b>Eckman Construction Company, Inc.</b> ), Jon Krygeris ( <b>Eckman Construction Company, Inc.</b> )			Open
<b>Official Documented Meeting Minutes:</b> Marc asked that a "No Smoking" sign be installed on the temporary toilet facilities. There were no further safety or logistics concerns.						
1.6	1	Look Ahead Schedule	Mike Tremblay ( <b>Eckman Construction Company, Inc.</b> )			Open
<b>Official Documented Meeting Minutes:</b> Mike noted that the MEP extensions in the existing school hallway from the addition to the boiler and main electric rooms are being completed. The ceiling tile should be installed tomorrow in the corridor and this work will be complete. Exterior sheathing on the addition will be completed next week with completion of the air vapor barrier to follow. Interior framing has started and will be ongoing over the next two week. HVAC rough is ongoing. The concrete for the stair pans will be placed tomorrow.						
1.10	1	Next Meeting	Jon Krygeris ( <b>Eckman Construction Company, Inc.</b> )			Open
<b>Official Documented Meeting Minutes:</b> The next meeting will be held on Thursday 3/14/19 at 9AM.						
1.11	2	Requisitions	Jon Krygeris ( <b>Eckman Construction Company, Inc.</b> )			Open
<b>Official Documented Meeting Minutes:</b> Jon will be sending the draft February requisition to Marc and Anne for review by Monday 3/4/19.						
1.13	2	Additional Work @ Cafeteria	Marc Lehoullier ( <b>Trident Project Advisors and Development Group</b> ), John Deloia ( <b>Eckman Construction Company, Inc.</b> )	12/ 01/ 2018		Open
<b>Official Documented Meeting Minutes:</b> Anne brought an updated draft of a drawing for the cafeteria that resulted from a meeting on-site on 2/15 and email correspondence with Matt last week. It has been decided to delete the storage room and office from the plan. Anne showed the plan to the group. It was approved. Anne will provide DWG files to ECCI so that the MEP engineers working for the MEP subs can be given them and start their design work. The new cafeteria entry doors will need to open 180 degrees and should be on mag hold open devices. It will be assumed that the VCT adhesive and the chalk board adhesive under the respective existing materials is an ACM. There will be no need for preliminary testing. ECCI will direct the abatement sub to assume they are ACM's and price the work accordingly.						
1.14	5	Change Requests & Change Orders	Jon Krygeris ( <b>Eckman Construction Company, Inc.</b> )			Open
<b>Official Documented Meeting Minutes:</b> Change order #1 which includes previously approved CE's 1-3 has been issued and approved. Change order #2 will need to be updated to include the reduced scope of work at the Cafeteria.						

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1.15	6	Intercom System	Alan Lajoie (SAU 21)			Open
1.17	8	Existing Lockers	Alan Lajoie (SAU 21)			Open
<b>Official Documented Meeting Minutes:</b> Jon noted that a typical unit cost for an installed two-tier locker is \$225. Marc noted he is carrying \$250 for a unit cost in his number.						
1.18	12	Gym Floor	Anne Ketterer (Lavallee Brensinger Architects)			Open
<b>Official Documented Meeting Minutes:</b> Matt stated that the gym floor replacement warrant article will be up for Town vote on March 12. Matt wants to make sure that all floor product options are being considered. Matt will be forwarding one option that has been proposed to the project group. Marc suggested getting a slab moisture reading for the existing gym slab if the vote passes. Anne will check in with her office about suggestions for flooring options to consider.						
1.19	12	Structure at Existing Roof	Jon Krygeris (Eckman Construction Company, Inc.)			Open
<b>Official Documented Meeting Minutes:</b> Jon stated that the SFC Engineering walked through the project recently and it was brought to their attention that the wood roof rafters over the existing stair run the opposite direction from what was shown on the plan. This was discovered after Mike cut some exploratory holes in the drywall ceiling. There is a chance that these rafters may not have to be strengthened because of this. Jon will follow up with SFC on this item.						

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