



# Meeting #23

Eckman Construction  
84 Palomino Lane  
Bedford, New Hampshire 03110

**Project:** 409 - Lincoln Akerman School  
8 Exeter Road  
Hampton Falls, New Hampshire 03844  
Fax: 03844

## Construction Progress Meeting Minutes

**MEETING DATE:** 08/08/2019 **MEETING TIME:** 9:00 AM - 10:30 AM Eastern Time (US & Canada)

**MEETING LOCATION:** Lincoln Akerman School Conference Room

**OVERVIEW:**

Meeting every other Thursday to discuss construction progress for the Lincoln Akerman School Addition project.

**NOTES:**

**ATTACHMENTS:**

**ATTENDEES:**

Name	Company	Phone Number	Email	Attendance
John Deloia	Eckman Construction Company, Inc.	Tel: (603) 623-1713 ext. 221	deloiaj@eckmanconstruction.com	For Distribution Only
Jon Krygeris	Eckman Construction Company, Inc.	Tel: (603) 623-1713	krygerisj@eckmanconstruction.com	Present
Craig Myslivy	Eckman Construction Company, Inc.	Tel: (603) 623-1713	myslivyc@eckmanconstruction.com	Absent
Mike Tremblay	Eckman Construction Company, Inc.	Tel: (603) 656-6266	tremblaym@eckmanconstruction.com	Present
Anne Ketterer	Lavallee Brensinger Architects	Tel: (603) 622-5450	anne.ketterer@lbpa.com	Absent
Lance Whitehead	Lavallee Brensinger Architects	Tel: (603) 622-5450	lance.whitehead@lbpa.com	Absent
Ed Beattie	SAU 21	Tel: (603) 926-8992	edwardbb@comcast.net	Absent
Matt Ferreira	SAU 21	Tel: (603) 926-8992	mferreira@sau21.org	Absent
Tony Fransciosa	SAU 21	Tel: (603) 926-8992	afprops@yahoo.com	Absent
Alan Lajoie	SAU 21	Tel: (603) 926-2539	alajoie@sau21.org	Present
Mark Lane	SAU 21	Tel: (603) 926-8992	mlane@sau21.org	Absent
Will Lojeck	SAU 21	Tel: (603) 926-8992	will@lojekconstruction.com	Absent
Bill Lupini	SAU 21	Tel: (603) 926-8992	blupini@sau21.org	Absent
Greg Parish	SAU 21	Tel: (603) 926-8992	gparish@sau21.org	Absent
Beth Raucci	SAU 21	Tel: (603) 926-8992	braucci@sau21.org	Absent
Todd Santora	SAU 21	Tel: (603) 926-8992	toddsan@comcast.net	Absent
Beth Simon	SAU 21	Tel: (603) 926-8992	bsimon@sau21.org	Absent
Larry Smith	SAU 21	Tel: (603) 926-8992	lmsmith20@comcast.net	Absent
Nancy Tuttle	SAU 21	Tel: (603) 926-8992	ntuttle@sau21.org	Absent

These meeting minutes are believed to be an accurate reflection of those items discussed and the conclusions that were reached during the referenced meeting.

Please contact Eckman Construction if there are any discrepancies or questions with the content of these minutes.



# Meeting #23

Marc Lehoullier	Trident Project Advisors and Development Group	Tel: (603) 898-6110	mlehoullier@tridentgrp.com	Present
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## Uncategorized Items

No	Meeting Origin	Title	Assignment	Due Date	Priority	Status
1.5	1	Site Safety & Logistics	Jon Krygeris (Eckman Construction Company, Inc.), Mike Tremblay (Eckman Construction Company, Inc.)			Open
<b>Official Documented Meeting Minutes:</b> There were no immediate site safety concerns. Jon noted that it is likely the Phase 2 parking lot work will remain ongoing after school starts on 8/26 due to the design change delays caused by the negotiations between the SAU and the abutter. Marc suggested that the traffic flow for students and buses remain the same as during the addition construction to maintain safety. This will mean the main entrance is located nearer to Exeter road still and not by the main office. Marc also mentioned the possibility of part time supervision for the additional parking lot. Jon noted that will need to be discussed with the school administration as worker access and deliveries to the site will need to be coordinated.						
1.6	1	Look Ahead Schedule	Mike Tremblay (Eckman Construction Company, Inc.)			Open
<b>Official Documented Meeting Minutes:</b> The addition is completed. ECCI is working on punch list completion. Final inspections are happening during the meeting with the Fire Chief. The gym floor prep work is done and the gym floor materials is at customs in New York. The material is expected on-site early next week and JC Floorcovering has installers on stand-by to start as soon as the floor material arrives. Lockers are due to ship next week and will take about a week to arrive and 2 days for install. Install will likely need to be coordinated around school schedule as they will likely overlap the start of school. Bank run gravels are being placed in the phase 2 parking area and compaction tests are scheduled for tomorrow. Crushed gravel will then be placed following that. The window demolition is complete and abatement work is ongoing. There was a test to verify asbestos removal at the windows and it didnt pass. The abatement sub is completing the revision work now and it will be retested. Window installation at the cafe and kitchen will start Monday. The cafe is expected to be completed at the end of next week.						
1.10	1	Next Meeting	Jon Krygeris (Eckman Construction Company, Inc.)			Open
<b>Official Documented Meeting Minutes:</b> The next meeting is scheduled for Thursday 8/22/19 at 9AM. This is anticipated to be the final regular construction progress meeting.						
1.11	2	Requisitions	Jon Krygeris (Eckman Construction Company, Inc.)			Open
<b>Official Documented Meeting Minutes:</b> Trident is reviewing the draft July requisition.						
1.14	5	Change Requests & Change Orders	Jon Krygeris (Eckman Construction Company, Inc.)			Open
<b>Official Documented Meeting Minutes:</b> A change order will be created for the phase 2 parking lot design changes included in the plan issued by JBE yesterday as soon as a proposal is issued by Wickson. The final change order will be a contract cost reconciliation.						
1.15	23	Boiler Water				Open
<b>Official Documented Meeting Minutes:</b> Bill Elliott from Oliver Mechanical, the project PHVAC subcontractor, joined for part of the meeting to provide a suggestion about treatment of the existing boiler water. OMI had the existing boiler water tested as part of the new heat exchanger installation process. The water is high in chloride. The school has an existing treatment system for treatment of the domestic potable hot water for the same reason. The new heat loop for the addition is OK because the system contains a pre-mix of glycol. The suggestion was made for the school to talk with their water quality treatment contractor to analyze the water in the existing school heat system and see about a side-line filter system to help treat the water. This will prolong the life of the existing boilers. Bill will put this suggestion in an email and send it to Jon and then it will be sent to Marc for review and recommendation to the SAU.						

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