



Meeting #20

Eckman Construction
84 Palomino Lane
Bedford, New Hampshire 03110

Project: 409 - Lincoln Akerman School
8 Exeter Road
Hampton Falls, New Hampshire 03844
Fax: 03844

Construction Progress Meeting Minutes

MEETING DATE: 06/20/2019 **MEETING TIME:** 9:00 AM - 11:00 AM Eastern Time (US & Canada)

MEETING LOCATION: ECCI Job Trailer - Lincoln Akerman School

OVERVIEW:

Meeting every other Thursday to discuss construction progress for the Lincoln Akerman School Addition project.

NOTES:

ATTACHMENTS:

ATTENDEES:

Name	Company	Phone Number	Email	Attendance
John Deloia	Eckman Construction Company, Inc.	Tel: (603) 623-1713 ext. 221	deloiaj@eckmanconstruction.com	For Distribution Only
Jon Krygeris	Eckman Construction Company, Inc.	Tel: (603) 623-1713	krygerisj@eckmanconstruction.com	Present
Craig Myslivy	Eckman Construction Company, Inc.	Tel: (603) 623-1713	myslivyc@eckmanconstruction.com	Present
Mike Tremblay	Eckman Construction Company, Inc.	Tel: (603) 656-6266	tremblaym@eckmanconstruction.com	Present
Anne Ketterer	Lavallee Brensinger Architects	Tel: (603) 622-5450	anne.ketterer@lbpa.com	Present
Lance Whitehead	Lavallee Brensinger Architects	Tel: (603) 622-5450	lance.whitehead@lbpa.com	Absent
Ed Beattie	SAU 21	Tel: (603) 926-8992	edwardbb@comcast.net	Absent
Matt Ferreira	SAU 21	Tel: (603) 926-8992	mferreira@sau21.org	Absent
Tony Fransciosa	SAU 21	Tel: (603) 926-8992	afprops@yahoo.com	Present
Alan Lajoie	SAU 21	Tel: (603) 926-2539	alajoie@sau21.org	Present
Mark Lane	SAU 21	Tel: (603) 926-8992	mlane@sau21.org	Absent
Will Lojeck	SAU 21	Tel: (603) 926-8992	will@lojekconstruction.com	Absent
Bill Lupini	SAU 21	Tel: (603) 926-8992	blupini@sau21.org	Absent
Greg Parish	SAU 21	Tel: (603) 926-8992	gparish@sau21.org	Present
Beth Raucci	SAU 21	Tel: (603) 926-8992	braucci@sau21.org	Absent
Todd Santora	SAU 21	Tel: (603) 926-8992	toddsan@comcast.net	Absent
Beth Simon	SAU 21	Tel: (603) 926-8992	bsimon@sau21.org	Absent
Larry Smith	SAU 21	Tel: (603) 926-8992	lmsmith20@comcast.net	Absent
Nancy Tuttle	SAU 21	Tel: (603) 926-8992	ntuttle@sau21.org	Absent

These meeting minutes are believed to be an accurate reflection of those items discussed and the conclusions that were reached during the referenced meeting.

Please contact Eckman Construction if there are any discrepancies or questions with the content of these minutes.



Meeting #20

Marc Lehoullier	Trident Project Advisors and Development Group	Tel: (603) 898-6110	mlehoullier@tridentgrp.com	Present
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Uncategorized Items

No	Meeting Origin	Title	Assignment	Due Date	Priority	Status
1.5	1	Site Safety & Logistics	Mike Tremblay (Eckman Construction Company, Inc.), Jon Krygeris (Eckman Construction Company, Inc.)			Open
Official Documented Meeting Minutes: There were no safety concerns to discuss. The power to the school shut down this morning, which was a predetermined plan, to allow for the electricians to tie the addition power into the existing main distribution panel. Power should be restored by early afternoon.						
1.6	1	Look Ahead Schedule	Mike Tremblay (Eckman Construction Company, Inc.)			Open
Official Documented Meeting Minutes: The prescheduled power shut down to the school to allow for the power tie in for the new addition is happening this morning. The site subcontractor is preparing the ramp and sidewalk areas in front of the addition so the concrete flatwork at these areas can be installed starting next week. The ACT ceilings are being flooded on both floors of the addition. Cabinets and counters at the classrooms have been installed and the millwork sub is starting to install window sills. Flooring is approx 90% complete. The tables have been demolished at the gym. Demo has started at the new cafe area. The cafe and kitchen windows will remain installed until the new windows arrive and the existing ones will be abated and demolished just prior to that. The new C-3 drawing for the added parking area was issued last Wednesday and the added cost authorized by the SAU on Friday. Wickson has been authorized to proceed with the new plan and work will recommence in the added parking area soon. The masonry veneer work is mostly complete. The new septic tank installation is awaiting the state permit applied for by Jones and Beach. This is a critical path issue and the addition cannot be inspected or turned over for occupancy without this tank installed, inspected and working. Marc is working with Jones and Beach to get this resolved.						
1.10	1	Next Meeting	Jon Krygeris (Eckman Construction Company, Inc.)			Open
Official Documented Meeting Minutes: The next scheduled meeting date falls on the 4th of July which is a holiday. The group will speak next week to see if a conference call the week of 7/1 is required.						
1.11	2	Requisitions	Jon Krygeris (Eckman Construction Company, Inc.)			Open
Official Documented Meeting Minutes: Payment for the May requisition has been received by ECCI.						
1.14	5	Change Requests & Change Orders	Jon Krygeris (Eckman Construction Company, Inc.)			Open
Official Documented Meeting Minutes: Change order #5 is being drafted by ECCI and will include the new C-3 plan work. A proposal for demolition and replacement of the four (4) existing windows at the Kitchen is pending from ECCI. ECCI has released the order for those windows with prior authorization from the SAU and Trident already though. A proposal for reprogramming the fire alarm system to match the new school classroom numbers that Alan provided was also requested. Proposals for three (3) new recessed can lights at the entry canopy and two (2) new LED strip lights at the existing stair adjacent to the addition were also requested due to the fear the skylight removal will make the area too dark and the existing lights are dim.						
1.20	13	Phase 2 Parking Area	Jon Krygeris (Eckman Construction Company, Inc.)			Open
Official Documented Meeting Minutes: The new C-3 drawing for the added parking area was issued last Wednesday and the added cost authorized by the SAU on Friday. Wickson has been authorized to proceed with the new plan and work will recommence in the added parking area soon. Per Wickson's request, Jones						

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Meeting #20

	and Beach was on-site yesterday to provide layout of the parking lot corners and the detention pond edges. Grades were not provided. It was discussed and agreed that the SAU has reasonably accommodated the abutters concerns and has done so in good faith. The new C-3 plan is final.					
1.25	18	Locker Colors	Jon Krygeris (Eckman Construction Company, Inc.)			Closed
	Official Documented Meeting Minutes: The locker colors have been finalized and the lockers ordered. As of now the projected delivery schedule is the 3rd week of August. This is subject to the manufacturer being able to comply though.					
1.26	20	Exterior Control Joint Sealant	Anne Ketterer (Lavallee Brensinger Architects)			Open
	Official Documented Meeting Minutes: The color chart for the exterior control joint sealants was reviewed for selection. Anne stated ECCI should use Classic Bronze at all exterior control joints.					

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