



# Meeting #15

Eckman Construction  
84 Palomino Lane  
Bedford, New Hampshire 03110

**Project:** 409 - Lincoln Akerman School  
8 Exeter Road  
Hampton Falls, New Hampshire 03844  
Fax: 03844

## Construction Progress Meeting Minutes

**MEETING DATE:** 04/11/2019 **MEETING TIME:** 9:00 AM - 10:30 AM Eastern Time (US & Canada)

**MEETING LOCATION:** ECCI Job Trailer - Lincoln Akerman School

### OVERVIEW:

Meeting every other Thursday to discuss construction progress for the Lincoln Akerman School Addition project.

### NOTES:

### ATTACHMENTS:

### ATTENDEES:

Name	Company	Phone Number	Email	Attendance
John Deloia	Eckman Construction Company, Inc.	Tel: (603) 623-1713 ext. 221	deloiaj@eckmanconstruction.com	For Distribution Only
Jon Krygeris	Eckman Construction Company, Inc.	Tel: (603) 623-1713	krygerisj@eckmanconstruction.com	Present
Mike Tremblay	Eckman Construction Company, Inc.	Tel: (603) 656-6266	tremblaym@eckmanconstruction.com	Present
Anne Ketterer	Lavallee Brensinger Architects	Tel: (603) 622-5450	anne.ketterer@lbpa.com	Absent
Lance Whitehead	Lavallee Brensinger Architects	Tel: (603) 622-5450	lance.whitehead@lbpa.com	Absent
Ed Beattie	SAU 21	Tel: (603) 926-8992	edwardbb@comcast.net	Absent
Matt Ferreira	SAU 21	Tel: (603) 926-8992	mferreira@sau21.org	Present
Tony Fransciosa	SAU 21	Tel: (603) 926-8992	afprops@yahoo.com	Present
Alan Lajoie	SAU 21	Tel: (603) 926-2539	alajoie@sau21.org	Present
Mark Lane	SAU 21	Tel: (603) 926-8992	mlane@sau21.org	Present
Will Lojek	SAU 21	Tel: (603) 926-8992	will@lojekconstruction.com	Present
Bill Lupini	SAU 21	Tel: (603) 926-8992	blupini@sau21.org	Absent
Greg Parish	SAU 21	Tel: (603) 926-8992	gparish@sau21.org	Present
Beth Raucci	SAU 21	Tel: (603) 926-8992	braucci@sau21.org	Absent
Todd Santora	SAU 21	Tel: (603) 926-8992	toddsan@comcast.net	Absent
Beth Simon	SAU 21	Tel: (603) 926-8992	bsimon@sau21.org	Absent
Larry Smith	SAU 21	Tel: (603) 926-8992	lmsmith20@comcast.net	Absent
Nancy Tuttle	SAU 21	Tel: (603) 926-8992	ntuttle@sau21.org	Absent
Marc Lehoullier	Trident Project Advisors and Development Group	Tel: (603) 898-6110	mlehoullier@tridentgrp.com	Present

These meeting minutes are believed to be an accurate reflection of those items discussed and the conclusions that were reached during the referenced meeting.

Please contact Eckman Construction if there are any discrepancies or questions with the content of these minutes.

Uncategorized Items						
No	Meeting Origin	Title	Assignment	Due Date	Priority	Status
1.5	1	Site Safety & Logistics	Mike Tremblay (Eckman Construction Company, Inc.), Jon Krygeris (Eckman Construction Company, Inc.)			Open
<b>Official Documented Meeting Minutes:</b> Jon asked if there were any site safety concerns to review. There were none. ECCI will have a masonry materials delivery arriving in the next few days.						
1.6	1	Look Ahead Schedule	Mike Tremblay (Eckman Construction Company, Inc.)			Open
<b>Official Documented Meeting Minutes:</b> Mike noted that the masons are tentatively due to start next week (subject to their completion of another project). They will have material arriving in the next few days. Wickson Construction continues to clear the trees from the additional parking area. 2nd floor MEP rough inspections are scheduled for today. 1st floor MEP rough inspections are scheduled for next week. Drywall starts on the 2nd floor on Monday. Mike notified the group that he will be having the electricians run their feeders for the new addition into the existing school during April vacation. Marc asked if there was any investigatory work in the new cafeteria or gym that needed to be performed during april vacation. Alan is going to remove a few floor tiles in the gym and JTC will be performing slab moisture tests there during vacation.						
1.10	1	Next Meeting	Jon Krygeris (Eckman Construction Company, Inc.)			Open
<b>Official Documented Meeting Minutes:</b> The next meeting will be on 4/25/19 at 9AM.						
1.11	2	Requisitions	Jon Krygeris (Eckman Construction Company, Inc.)			Open
<b>Official Documented Meeting Minutes:</b> The March requisition process is complete and has been forwarded to the SAU for approval and payment.						
1.13	2	Additional Work @ Cafeteria	Marc Lehoullier (Trident Project Advisors and Development Group), John Deloia (Eckman Construction Company, Inc.)	12/ 01/ 2018		Open
<b>Official Documented Meeting Minutes:</b> Jon stated that LBA has completed and issued the final architectural plans for this work and Oliver Mechanical has completed the HVAC drawings. Marc asked Jon to forward him a copy of each for review. The drawings have been sent out to subs for pricing and the goal is to have a final CO for approval at the next meeting. The plan is to start work in this area right after school is done for the year. Matt noted that there is a teacher meeting on 6/21 so this may impact the start.						
1.14	5	Change Requests & Change Orders	Jon Krygeris (Eckman Construction Company, Inc.)			Open
<b>Official Documented Meeting Minutes:</b> The list of requested pending change estimates and change orders was reviewed and agreed as accurate: <ul style="list-style-type: none"> <li>- Change Order with the revised cafeteria costs</li> <li>- Change Estimate for the gym floor replacement, removal of the folding tables, painting of the gym walls and supply and installation of wall mats</li> <li>- Change Estimate to supply and install 36 lockers downstairs and 72 lockers upstairs (open cubbie lockers with integral benches) in hallways of new addition</li> <li>- Change Estimate to create a larger 7' wall opening at the area of refuge at the top of the 2nd floor stairway.</li> <li>- Change Estimate to provide abatement at the six (6) existing new cafeteria windows and demolish and replace them with like kind windows.</li> </ul>						

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	It is likely that, if approved at the school board meeting tonight, the gym floor work will be treated as a separate change order to allow for selection of a subcontractor in order to meet the summer schedule.				
1.17	8	Lockers	Alan Lajoie (SAU 21)		Open
<b>Official Documented Meeting Minutes:</b> ECCI has found two vendors, including one that sells the lockers identified by Matt previously as a good option, to provide proposals for open lockers for the addition. The option of five (5) different colors was discussed again. ECCI has requested pricing for five (5) different colors of lockers to be installed in a pattern TBD.					
1.18	12	Gym Floor	Anne Ketterer (Lavallee Brensinger Architects)		Open
<b>Official Documented Meeting Minutes:</b> ECCI provided to Trident, on 4/9/19, the requested pricing and options for the different gym floors. Prior to the meeting Will had discovered an error with one of the floor bids. That was discussed and the bid value conditionally adjusted to adjust for the correct quantity. It is likely this bid will be treated as non-compliant by the school board. Mark noted that all the sub proposals seem to include volleyball court striping and asked if this was desired. It was discussed that it was. Alan noted that the gym teacher has requested embedded volleyball sleeves in the floor. This was discussed and determined to be too expensive. This will not be pursued. The option of the pourable floor products were discussed. The school is looking for a wood look floor and this cannot be done with the pourable products so that likely won't be selected. Jon noted that once a product and subcontractor are approved, a selection from the available stock for the manufacturer will need to be made. We will not have time for a special order product. The option of abatement versus overlay of the existing flooring was discussed. All seem to be in favor of abatement and demolition of the existing VCT. The subs bidding the work have noted that, given the control joint areas at the existing VCT where the flooring has broken, some abatement and demolition must be done anyway to deal with these areas. Marc asked Jon to clarify the abatement method and why the abatement price increased. The gym floor manufactures require that the asbestos containing mastic be mechanically abated. It cannot be chemically abated. This is more labor intensive and therefore more expensive. Greg asked about a note in one of the proposals about a specific level condition of the substrate. Jon stated that ECCI has assumed floor prep in the estimates and this work would fall under that value. The gym floor proposals will be discussed at the School Board meeting tonight and direction will be provided to ECCI following the meeting.					
1.20	13	Phase 2 Parking Area	Jon Krygeris (Eckman Construction Company, Inc.)		Open
<b>Official Documented Meeting Minutes:</b> Jon asked for clarification on the potential scope change of deleting spaces from the phase 2 parking area in order to accommodate the nature space that will be installed. This will be decided on at the school board meeting tonight. Likely 12 spaces will be deleted and basketball court lines overlaid over the parking lines on part of the new parking lot. Once decided, Jones and Beach will need to be given direction on modification of their plans and then a credit requested from Wickson for the changes. Jon also noted that it is imperative the SWPPP be completed and issued by Jones and Beach by Monday 4/15 in order to stay on schedule. Wickson has another job they may need to move on to and we don't want to lose their crew and equipment to that. Marc is going to follow up on this.					
1.21	13	Washer/Dryer	Alan Lajoie (SAU 21)		Closed
1.22	13	Area of Refuge	Matt Ferreira (SAU 21)		Open
<b>Official Documented Meeting Minutes:</b> SFC has issued to ECCI a detail on how to widen the door opening at the area of refuge. Jon has requested sub pricing and will issue the change estimate once pricing is received from subs.					
1.23	14	Slab Moisture Testing	Mike Tremblay (Eckman Construction Company, Inc.)		Open
<b>Description:</b> Marc asked that Mike schedule JTC for the floor moisture testing for the addition and gym. A few gym floor tiles will need to be removed to accommodate testing.					
<b>Official Documented Meeting Minutes:</b> Slab moisture testing is scheduled for the new addition and the gym during April vacation. Mike has requested eight (9) test locations in the addition and three (3) in the gym.					
1.24	15	Gym Painting, Table Demo and Wall Pads	Jon Krygeris (Eckman Construction Company, Inc.)		Open
<b>Official Documented Meeting Minutes:</b> Due to timing, the gym wall painting, table demo and wall pads will likely be treated as a separate change order. The table demo was discussed. It was discussed and agreed that ECCI will price the table demo and assume wall infill with metal stud in the recess where the tables were and a layer of A/C plywood over that to be painted. Alan stated that the gym teacher has requested this so squares can be painted on them for sports activities.					

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